Global Horizon
TRAINING CENTER



Training Course:
The Business of HR

2 - 6 November 2020
Baku (Azerbaijan)

Training Course:
The Business of HR

Training Course code: HR3027 From: 2 - 6 November 2020 Venue: Baku (Azerbaijan) - Training Course Fees: 5250 Euro

Introduction

Rapid and radical change is affecting the whole of the world. Everywhere in the world we are facing significant challenges in terms of growth and competition. In other places the key to organisational success and efficiency is creating real value as well as controlling costs and maintaining market competitiveness. In these circumstances, companies are increasingly searching for a source of competitive advantage particularly through maximising every advantage of its human capital.

This practical and work-based shows you how the HR function itself can be a competitive advantage and the type of policies that should be developed.

Many observers agree that the key asset of any organisation is the ability, performance and competence of the workforce. To get the best out of this asset, policies and actions covering the following issues in the Goals section are needed.

Course Objectives of Business of HR

- Leadership Style - getting the best from the way you treat and manage your employees at every level.
- Empowerment, what it means and how to achieve results that are measurable.
- Recruitment and Retention - finding and keeping successful people is becoming increasingly difficult. The new techniques for recruitment will significantly improve your chances of getting the best people.
- Performance Management - Master how to do it and more importantly get the tools to be able to measure accurately the results.
- The Use of Behavioural Competencies - You will be able to us a new process to measure and manage competencies and will see the new formula for valuing competency improvement.
- Work Organisation - practices such as self managed teams and work partnerships are needed to encourage creativity and innovation - we will show you how to do it.
- Equal Opportunities -Its impact for multinational companies.
- Employee Relations - Master motivation and see how a new focus in performance appraisal can transform result and improve productivity.
- Communications, Consultation and Involvement - Methods you can use to get amazing results.

Course Process of Business of HR

This course will use a range of interactive activities - group and individual exercises, case studies and discussions. There will also be formal inputs of the latest processes and models.

The learning situations you will encounter on this workshop are intended to provide you with the opportunity to experience, to reflect and to formulate new approaches that will make a measurable improvement.

Course Benefits of Business of HR

This course will address and give you organisational effectiveness by the following actions:

- You will get processes to use that will make an immediate difference.
- This course is on the cutting edge of innovation and latest processes specifically for world-class HR functions.
- Implementing the content of this course will give you ROI within a few months of returning to work.
- It is rare that you would find any HR program that will give you so much in just one week.

Course Results of Business of HR

- Delegates that implement this program will be able to see significant improvements in measurable productivity.
- Where action follows our empowerment guidelines a 15% improvement should be seen within 6 months.
- Delegates will at last be able to get to grips with competency measurement and more importantly be able to value competency improvement.
- Delegates will get a process for standardising recruitment to increase its efficiency throughout the organisation.
- Delegates will be able to maximise the results from performance appraisal and to get advice on software that will make a significant difference.

Core Competencies of Business of HR

- Business productivity improvement
- Mastery of competencies
- HR process innovation
- Self development
- Leadership development for self and others
- HR measurement and effectiveness techniques
- Innovation and creativity

Course Outlines of Business of HR

Day One

The Context for Change

- The big picture - Whats changing and how that affects everyone in HR - discussion
- The strategic requirement -new demands - new HR tools
- Leadership and management style what it is and how to measure it
- The new way to create leaders - the process
- Recruitment - The new competency & behavioural approach
- The process needed to get results
- Key success areas to aid retention
- Review

Day Two

Managing Performance, Behaviour and Culture

- Performance Management - setting standards
- Methods of setting targets and measuring performance
- Improving managerial performance
- The Psychological Contract v what happens in the work place

- Corporate culture - what it is and how to measure it
- Coaching, Mentoring; Counselling; How to get results
- Review

Day Three

Implications for Employment Practice

- Work Organisation - how to calculate the right size of any organisation
- The use of Competencies - Setting measurement standards, how to value the improvement in competency standards
- Human Capital Management - techniques for measuring the value of Human Capital
- Review

Day Four

Employee Relations

- Rights versus responsibilities, employment contracts and what they mean
- Poor performance procedure - the principal of differentiation - results of 2009 survey
- Disciplinary procedure - This is the line manager's role! Discussion
- Other issues, but who's responsibility are they? Grievances & Equal opportunities
- Review

Day Five

The Future for Employment Practices

- Industrial Democracy - Google example -but will it work anywhere else? discussion
- The role of employee representatives for Communications, Consultation and Involvement
- The new shape of HR for 2010 and beyond
- Keeping good people - discussion
- Program review and presentation of certificates

Registration form on the Training Course: The Business of HR

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

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Position: .....
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Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....
Position: .....
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Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
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Easy Ways To Register

Telephone: +201095004484 to provisionally reserve your place.	Fax your completed registration form to: +20233379764	E-mail to us : info@gh4t.com or training@gh4t.com	Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt.