



*Training Course:
ISO Internal Auditor awareness*

*29 March - 2 April 2027
Kigali (Rwanda)*

Training Course: ISO Internal Auditor awareness

Training Course code: FI2054 From: 29 March - 2 April 2027 Venue: Kigali (Rwanda) - Training Course Fees: 6350 € Euro

Introduction

Train with experts in the ISO Internal Auditor awareness Course to plan and perform an effective quality audit with confidence. Learn to report your findings and take follow-up action-guiding colleagues to meet quality standards every day. This course empowers you to deliver quality management systems that meet international standards.

Target Audience

- Staff responsible for conducting internal audits.
- Those who will be involved in conducting 2nd and 3rd party audits
- Managers who will be responsible for audit teams as their leader

Course Objectives

- The principles of ISO Internal Auditor awareness.
- How to set quality audit objectives.
- Confidence in performing an audit.
- How to report and take follow-up actions.
- Understand quality management roles and responsibilities.

Outlines

Day 1: Introduction to Business Management & ISO 9001

- Principles of Business Management
- Introduction to Management System Standards
- Overview of ISO 9001:2015
- The Eight Principles of ISO 9001:2015
- Requirements of ISO 9001:2015

Day 2: ISO 9001 Clauses & Documentation Control

- Detailed explanation of ISO 9001:2015 clauses
- Documentation and process control
- Maintaining quality management documentation

- Process approach and compliance requirements

Day 3: Audit Fundamentals & Audit Planning

- Types of audits
- Audit process and methodologies
- Preparation and planning of audits
- Audit checklist preparation
- Developing effective audit checklists

Day 4: Audit Leadership & Conducting Audits

- Team leader skills and techniques
- Monitoring and leading an audit
- Communication during audits
- Managing audit activities and audit teams

Day 5: Non-Conformities & Audit Reporting

- Identification of non-conformities N/Cs
- Evaluating audit findings
- Corrective action and follow-up
- Audit reporting techniques
- Preparing professional audit reports

Registration form on the Training Course: ISO Internal Auditor awareness

Training Course code: FI2054 From: 29 March - 2 April 2027 Venue: Kigali (Rwanda) - Training Course Fees: 6350 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Company Information

Company Name:
Address:
City / Country:

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

Easy Ways To Register

Telephone:
+201095004484 to
provisionally reserve your
place.

Fax your completed
registration
form to: +20233379764

E-mail to us :
info@gh4t.com
or training@gh4t.com

Complete & return the
booking form with cheque
to: Global Horizon
3 Oudai street, Aldouki,
Giza, Giza Governorate,
Egypt.