



*Training Course:  
Finance for Non-Finance*

*8 - 12 February 2027  
Baku (Azerbaijan)*

## Training Course: Finance for Non-Finance

Training Course code: FI235491 From: 8 - 12 February 2027 Venue: Baku (Azerbaijan) - Training Course Fees: 5775 € Euro

### Introduction:

In today's business world, understanding financial concepts is not just the responsibility of finance professionals. Every department, from operations to marketing, plays a role in the financial health of an organization. This program, "Finance for Non-Finance," is designed specifically for professionals without a financial background, aiming to demystify financial principles and empower participants to make informed business decisions. Through this program, participants will gain a solid grasp of financial statements, budgeting, cost analysis, and financial decision-making, enabling them to contribute more effectively to their organization's success.

### Target Audience:

- Managers and team leaders from non-financial departments
- Professionals in marketing, operations, HR, and IT
- Entrepreneurs and small business owners
- Anyone interested in gaining a basic understanding of finance to enhance their decision-making capabilities

### Objectives:

- To provide a clear understanding of basic financial concepts and terminology.
- To enable participants to read and interpret financial statements.
- To teach budgeting and financial planning techniques relevant to non-financial roles.
- To introduce cost analysis methods and their application in everyday business decisions.
- To empower participants to make financially informed decisions that contribute to organizational goals.

### Outlines:

Day 1:

### Introduction to Financial Concepts

- Overview of key financial terms and concepts
- The importance of finance in business operations
- The role of finance in strategic decision-making
- Understanding the difference between profit and cash flow

### Day 2:

#### Reading and Understanding Financial Statements

- Introduction to the three main financial statements: Income Statement, Balance Sheet, Cash Flow Statement
- How to read and interpret each statement
- Key financial ratios and what they indicate
- Practical exercises: Analyzing sample financial statements

### Day 3:

#### Budgeting and Financial Planning

- The importance of budgeting in non-financial roles
- Steps in creating an effective budget
- Different types of budgets: Operational, Capital, and Cash Flow Budgets
- Tools and techniques for budget monitoring and control
- Case study: Developing and managing a budget in a non-financial department

### Day 4:

#### Cost Analysis and Control

- Understanding costs: Fixed, variable, direct, and indirect costs
- Techniques for analyzing costs and identifying cost-saving opportunities
- The role of cost control in achieving financial efficiency
- Practical exercises: Cost analysis scenarios in non-financial contexts

Day 5:

Financial Decision-Making for Non-Financial Managers

- Introduction to financial decision-making processes
- Evaluating the financial impact of business decisions
- Basic principles of investment analysis: Payback period, ROI, and NPV
- Practical application: Making a financially informed decision in your department
- Review and Q&A session to consolidate learning

## Registration form on the Training Course: Finance for Non-Finance

Training Course code: FI235491 From: 8 - 12 February 2027 Venue: Baku (Azerbaijan) - Training Course Fees: 5775 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.