



*Training Course:
Applied Warehouse Management for Hospitals*

*4 - 8 January 2027
Kigali (Rwanda)*

Training Course: Applied Warehouse Management for Hospitals

Training Course code: PU234606 From: 4 - 8 January 2027 Venue: Kigali (Rwanda) - Training Course Fees: 6350 € Euro

Introduction

Inventories can reach millions of dollars, and for hospitals, they can represent lives. A well-organized and secure warehouse is crucial for storing, protecting, and managing both high-value inventories and life-saving materials. In this course, we will explore the best and most up-to-date methods for storing and safeguarding inventories. Additionally, we will cover the essential characteristics of a modern warehouse, focusing on ensuring record accuracy, effective cycle counting, and successful warehouse auditing. By understanding what is stored and its quantity, warehouse managers can effectively oversee operations and ensure safety, accuracy, and productivity.

Objectives

By the end of this training, participants will be able to:

- Explain the challenges, objectives, and functions of warehousing.
- Perform ABC inventory classification and cycle counting, calculating record accuracy and discrepancies.
- Describe different types of storage and material handling systems.
- Improve supervisory skills and handle warehouse staff issues more effectively.
- Enhance skills for housekeeping and safety within the warehouse.
- Measure warehouse productivity using the right Key Performance Indicators KPIs and conduct a scientific warehouse audit.

Target Audience

This training program is designed for:

- Warehouse Managers and Supervisors
- Inventory and Procurement Managers
- Supply Chain and Logistics Professionals
- Operations Managers
- Anyone interested in improving warehouse operations and inventory management

Course Outline

Day 1: Introduction to Warehousing Management

- Objectives of Warehousing
- The Modern Warehouse: Key Characteristics

- The Warehousing Cycle
- Problems and Challenges in Warehousing
- Warehousing and Inventory Costs
- Customer Service in Warehousing
- Inventory Classification and Record Accuracy
- Types of Inventory
- ABC Classification: Concepts and Uses
- Inventory Record Accuracy: Importance and Common Issues
- Periodic vs. Cycle Counting: Systems and Methodology
- Knowing What Is Inside the Warehouse
- Knowing How Much Is Inside the Warehouse

Day 2: Storage and Material Handling Systems

- Warehouse Layout Design
- Warehouse Size and Shape Considerations
- Storage Utilization and Organization
- Types of Storage Systems: Fixed vs. Random Location
- Material Handling Equipment
- Material Handling Equipment Checklist
- Improving Receiving and Issuing Material Operations

Day 3: Dealing with Staff-Related Warehousing Issues

- Key Roles of the Warehouse Manager
- Common Staff Management Issues in Warehousing
- Corrective Guidance Techniques for Warehouse Staff
- Qualities of a Good Warehouse Employee
- Motivating Warehouse Employees

Day 4: Safety in the Warehouse

- Good Housekeeping Inside the Warehouse
- Identifying Safety Hazards
- Unsafe Acts and Conditions: Prevention
- Causes of Damage in the Warehouse
- Planning for Safety: Policies and Procedures

Day 5: Productivity and Warehouse Audit

- Defining Productivity in Warehousing
- Causes of Lost Time in Warehouse Operations
- Key Performance Indicators KPIs for Warehousing
- Objectives of a Warehouse Audit
- Components of the Warehouse Audit Process
- Steps to Follow Before, During, and After the Audit

Registration form on the Training Course: Applied Warehouse Management for Hospitals

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