



*Training Course:
Effective Safety Supervisor*

*22 - 26 March 2027
Kuala Lumpur (Malaysia)*

Training Course: Effective Safety Supervisor

Training Course code: HE234860 From: 22 - 26 March 2027 Venue: Kuala Lumpur (Malaysia) - Training Course Fees: 6300 € Euro

Introduction

Supervisors play a pivotal role in ensuring workplace safety, yet many organizations fail to fully recognize the importance of integrating safety into their daily operations. Safety should not be seen as a secondary responsibility handled solely by the human resources or safety staff but as an integral part of operations. This program aims to equip first-line supervisors with the knowledge and tools needed to effectively manage safety in the workplace, ensuring that safety and health protection are embedded in the daily work culture.

Objective

- How to conduct a safety inspection
- Hazards in their specific workplace
- How to conduct an accident investigation
- How to properly recognize and discipline employees
- What is safety leadership
- How to conduct a Job Hazard Analysis
- How to apply hazard control strategies
- Introduction to the safety management system
- How to conduct on-the-job training OJT

Target Audience

- Manager director
- Safety Supervisors
- Safety Officers
- Safety Managers
- Practicing Workplace Safety and Health WSH Coordinators
- Individual who completed WSH coordinators course and intend to become a WSH Coordinator

Course Outlines

Day 1

- Qualities needed to be an effective safety coordinator
- Conduct safety committee meeting
- Creating a good monthly safety report
- Effective letter and email communication

Day 2

- Understanding and implementing legal requirements
- Routine and Routine-Non duties and responsibilities
- Conduct effective workplace inspection and prepare report and closure
- Handling the clients, consultants, and sub-contractors

Day 3

- Dealing with government authorities
- Handling accidents and emergencies
- Approaches to Investigating accidents and preparing reports
- Checking Risk Assessments and SWP

Day 4

- Effective maintenance of SMS and filing system
- Arranging safety audits and follow up
- Be an Effective safety leader and motivate the workforce
- Preparing and conducting effective training and toolbox meeting

Day 5

- Creating a good Resume and attending Interviews
- Effective use of MS office and IT
- How to be a good team player to achieve organizational goals
- Participating in safety award competitions

Registration form on the Training Course: Effective Safety Supervisor

Training Course code: HE234860 **From:** 22 - 26 March 2027 **Venue:** Kuala Lumpur (Malaysia) - Training Course
Fees: 6300 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Company Information

Company Name:
Address:
City / Country:

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

Easy Ways To Register

Telephone:
+201095004484 to
provisionally reserve your
place.

Fax your completed
registration
form to: +20233379764

E-mail to us :
info@gh4t.com
or training@gh4t.com

Complete & return the
booking form with cheque
to: Global Horizon
3 Oudai street, Aldouki,
Giza, Giza Governorate,
Egypt.