



*Training Course:  
Oracle Taleo Enterprise Cloud Service:  
Recruiting*

*9 - 13 November 2026  
Cape Town (South Africa)  
DoubleTree by Hilton Cape Town - Upper Eastside*

## Training Course: Oracle Taleo Enterprise Cloud Service: Recruiting

Training Course code: MA235036 From: 9 - 13 November 2026 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 6350 € Euro

### Introduction:

Oracle Taleo Enterprise Cloud Service: Recruiting is a cloud-based software solution designed to simplify and streamline the recruitment process for organizations. It is a comprehensive solution that helps recruiters manage the entire recruitment cycle, from job requisition to onboarding. The solution offers a range of features, including applicant tracking, candidate management, and reporting, among others.

### Objectives:

The training program aims to provide participants with an in-depth understanding of the Oracle Taleo Enterprise Cloud Service: Recruiting solution. By the end of the training program, participants will be able to:

- Understand the recruitment process and how the Oracle Taleo solution fits into it
- Navigate and use the Oracle Taleo interface effectively
- Create job requisitions and manage the candidate pipeline
- Use advanced features such as reporting and analytics to optimize the recruitment process
- Collaborate with team members and stakeholders using the Oracle Taleo solution

### Target Audience

This program is designed for professionals involved in **recruitment and talent acquisition**, including:

- HR Professionals
- Recruiters
- Hiring Managers
- Anyone responsible for managing the recruitment process

It focuses on **effectively using the Oracle Taleo Enterprise Cloud Service: Recruiting solution** to streamline hiring and selection.

### Outline:

#### Day 1: Introduction to Oracle Taleo Enterprise Cloud Service: Recruiting

- Overview of the recruitment process
- Features and benefits of the Oracle Taleo solution

#### Day 2: Getting started with Oracle Taleo

- Logging in and navigating the interface
- Setting up user preferences
- Understanding the different modules in the solution

#### Day 3: Creating job requisitions

- Creating and customizing job requisitions
- Posting job requisitions on external job boards
- Managing candidate applications

#### Day 4: Managing the candidate pipeline

- Reviewing and screening candidate applications
- Communicating with candidates
- Scheduling interviews and assessments

#### Day 5: Using advanced features

- Reporting and analytics
- Talent pooling and candidate matching
- Integrating with other HR systems

#### Day 6: Collaborating with team members and stakeholders

- Managing user roles and permissions
- Communicating and collaborating with team members
- Using feedback and metrics to improve the recruitment process

#### Day 7: Conclusion and next steps

- Reviewing key takeaways from the training program
- Best practices for using the Oracle Taleo Enterprise Cloud Service: Recruiting solution effectively
- Resources for further learning and support.

#### Day 8: Hands-On Practice and Case Studies

- Participants will have an opportunity to practice using the Oracle Taleo Enterprise Cloud Service: Recruiting solution through hands-on exercises and case studies.
- Exercises will cover creating job requisitions, managing the candidate pipeline, and using advanced features.
- Case studies will be used to illustrate how the Oracle Taleo solution can be used in real-world recruitment scenarios.

#### Day 9: Tips for Success

- Participants will learn tips and tricks for using the Oracle Taleo solution effectively and efficiently.
- This will include best practices for creating job requisitions, managing the candidate pipeline, and using advanced features.

#### Day 10: Q&A and Wrap-Up

- Participants will have an opportunity to ask questions and clarify any doubts.
- The training program will end with a wrap-up of key takeaways and a final review of the Oracle Taleo Enterprise Cloud Service: Recruiting solution.

## Registration form on the Training Course: Oracle Taleo Enterprise Cloud Service: Recruiting

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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### Company Information

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### Person Responsible for Training and Development

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