



*Training Course:
PMI-PBA Exam Preparation*

*9 - 13 November 2026
Cape Town (South Africa)
DoubleTree by Hilton Cape Town - Upper Eastside*

Training Course: PMI-PBA Exam Preparation

Training Course code: PC234936 From: 9 - 13 November 2026 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 6350 € Euro

Introduction:

This training program prepares participants for the **PMI Professional in Business Analysis PMI-PBA® Exam**. It focuses on the essential concepts, tools, and techniques of business analysis applicable across industries. Participants will learn how to bridge gaps between business requirements and project execution while mastering the skills needed for exam success.

Target Audience:

- Business analysts preparing for the PMI-PBA® exam
- Project managers and team leads involved in requirements management
- Professionals seeking to implement structured business analysis practices
- Individuals aiming to validate their business analysis expertise through PMI certification

Objectives

By the end of this training program, participants will be able to:

1. Understand the PMI-PBA® exam structure and key domains.
2. Apply business analysis techniques to define and manage requirements effectively.
3. Conduct stakeholder analysis and engage stakeholders to ensure alignment with organizational goals.
4. Develop and maintain a requirements traceability matrix to track changes and monitor progress.
5. Create, validate, and sign off on requirement specifications to ensure completeness and accuracy.
6. Apply metrics and acceptance criteria to evaluate solution performance.
7. Manage change and document management processes within projects.
8. Analyze gaps between business needs and project execution and propose actionable solutions.
9. Prepare effectively for the PMI-PBA® exam using real-world scenarios, case studies, and best practices.

Course Outlines:

Day 1 - Needs Assessment

- Situation Statement, Solution Scope Statement, Business Case Content
- Solution Value Proposition
- Project Goals and Objectives, Solution Alignment to Organizational Goals
- Stakeholder Analysis, Stakeholder Engagement, Communications Management
- Stakeholder Values, Requirements Prioritization Baseline

Day 2 - Planning

- Business Analysis Activity Context
- Strategy and Approach for Requirements Traceability
- Requirements and Business Analysis Plan
- Change Management Plan
- Documentation Management Plan
- Metrics and Acceptance Criteria

Day 3 - Analysis

- Elicit or Identify Requirements
- Clarify Product Options and Capabilities
- Accept, Defer, or Reject Product Options
- Create the Requirements Baseline
- Requirements Baseline Sign-Off
- Create Requirement Specifications
- Validate Requirements
- Establish Detailed Metrics and Acceptance Criteria

Day 4 - Traceability and Monitoring

- Track Requirements
- Monitor Requirements
- Update Requirements Status
- Communicate Requirements Status
- Manage Requirements

Day 5 - Evaluation

- Validation of Test Results and Reports
- Quality Assurance QA, Gap Analysis, Resolution of Discrepancies
- Obtain Signoff
- Solution Evaluation

Registration form on the Training Course: PMI-PBA Exam Preperation

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