Global Horizon
TRAINING CENTER

Training Course:
Comprehensive Management of Rental Contracts, Catering, Maintenance, and Vehicle Operations Workshop

23 - 27 November 2026

Madrid (Spain)

Training Course:
Comprehensive Management of Rental Contracts, Catering, Maintenance, and Vehicle Operations Workshop

Training Course code: SC235471 From: 23 - 27 November 2026 Venue: Madrid (Spain) - Training Course Fees: 6300 Euro

Introduction

This workshop focuses on the critical aspects of managing rental contracts, catering, maintenance, and vehicle movement and follow-up. It aims to highlight their importance in ensuring seamless operations, cost efficiency, and high service quality. Through this workshop, participants will gain a deep understanding of these key areas and learn how to effectively manage them within their organizations.

Objectives

- Emphasize the significance of rental contracts in service management.
- Understand the critical role of catering in organizational success.
- Highlight the importance of regular maintenance for operational efficiency.
- Learn effective strategies for vehicle movement and follow-up to ensure smooth logistics.

Target Audience

- Facility Managers
- Operations Managers
- Service Managers
- Contract Managers
- Logistics Managers
- Professionals responsible for rental contracts, catering, maintenance, and vehicle management

Outlines

Day 1:

Understanding the Importance of Rental Contracts

- Introduction to rental contracts and their role in service management
- Key elements of a rental contract

- Legal considerations and compliance in rental contracts
- Risk management in rental agreements
- Case study: Analyzing a successful rental contract

Day 2:

Catering: Its Role and Impact

- Overview of catering services in organizational settings
- Importance of catering for employee satisfaction and productivity
- Quality control and assurance in catering services
- Cost management and budgeting for catering operations
- Interactive session: Planning a catering menu for a corporate event

Day 3:

Maintenance Management: Ensuring Operational Efficiency

- The role of maintenance in service management
- Types of maintenance strategies and their applications
- Implementing effective maintenance schedules
- Tools and technologies for maintenance management
- Workshop: Creating a maintenance plan for organizational assets

Day 4:

Vehicle Movement and Follow-Up

- Understanding vehicle movement and logistics in service operations
- Importance of vehicle tracking and follow-up
- Strategies for efficient vehicle routing and scheduling
- Cost management in vehicle operations
- Practical exercise: Developing a vehicle movement plan for an organization

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Day 5:

Integrating and Managing These Critical Functions

- Integration of rental contracts, catering, maintenance, and vehicle movement
- Best practices for managing these functions cohesively
- Case studies of successful integration in various organizations
- Group activity: Designing an integrated service management plan
- Conclusion and wrap-up: Key takeaways and action plans

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Registration form on the Training Course: Comprehensive Management of Rental Contracts, Catering, Maintenance, and Vehicle Operations Workshop

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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Full Name (Mr / Ms / Dr / Eng): .....
Position: .....
Telephone / Mobile: .....
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Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....
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Payment Method

☐ Please find enclosed a cheque made payable to Global Horizon

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Easy Ways To Register

Telephone: +201095004484 to provisionally reserve your place.

Fax your completed registration form to: +20233379764

E-mail to us : info@gh4t.com or training@gh4t.com

Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt.