Global Horizon
TRAINING CENTER

Training Course:
Certified Associate in Project Management
CAPM

20 - 24 July 2026
Amsterdam (Netherlands)

Training Course:
Certified Associate in Project Management CAPM

Training Course code: MA2068 From: 20 - 24 July 2026 Venue: Amsterdam (Netherlands) - Training Course Fees: 5775 Euro

Introduction

The Certified Associate in Project Management CAPM® is a globally recognized certification offered by the Project Management Institute, designed for individuals seeking to build a strong foundation in project management principles and practices.

This program, developed by Global Horizon Training Center, prepares participants to successfully pass the CAPM® exam by covering key concepts based on the latest PMI standards. It provides a comprehensive understanding of project management frameworks, processes, and terminology, while enhancing participants ability to contribute effectively to project teams.

Through a structured and exam-focused approach, participants will gain both theoretical knowledge and practical insights aligned with real-world project environments.

Course Objectives

By the end of this program, participants will be able to:

- Understand the fundamental principles of project management
- Familiarize themselves with PMI frameworks and terminology
- Apply project management processes across the project lifecycle
- Understand key knowledge areas such as scope, schedule, cost, and risk
- Interpret project documentation and artifacts
- Prepare effectively for the CAPM® certification exam
- Enhance their ability to work within project teams
- Apply best practices in project coordination and execution

Target Audience

This program is designed for:

- Entry-level Project Managers and Coordinators
- Project Team Members and Associates
- Recent Graduates seeking a career in project management
- Professionals transitioning into project-based roles
- Individuals preparing for the CAPM® certification exam

Outline

Day 1: Introduction to Project Management and PMI Framework

- Overview of Project Management Concepts
- The Role of the Project Manager
- Project vs. Operations
- Introduction to PMI Standards and Framework
- Project Lifecycle and Process Groups
- Key Project Management Principles

Day 2: Project Integration, Scope, and Schedule Management

- Project Integration Management
- Project Scope Definition and Work Breakdown Structure WBS
- Scope Control and Validation
- Schedule Management Concepts
- Activity Definition, Sequencing, and Estimation
- Developing and Managing Project Schedules

Day 3: Cost, Quality, and Resource Management

- Cost Estimation and Budgeting
- Cost Control Techniques
- Quality Planning and Assurance
- Resource Planning and Management
- Team Development and Leadership Basics
- Performance Measurement Concepts

Day 4: Risk, Procurement, and Communication Management

- Risk Identification, Analysis, and Response Planning
- Procurement Processes and Contract Types
- Stakeholder Identification and Engagement
- Communication Planning and Management
- Managing Project Information and Reporting

Day 5: Agile Concepts and Exam Preparation

- Introduction to Agile and Hybrid Approaches
- Agile Principles and Practices
- Comparing Predictive vs. Agile Methodologies
- CAPM® Exam Structure and Question Types
- Practice Questions and Mock Exam
- Exam Tips and Final Review

Registration form on the Training Course: Certified Associate in Project Management CAPM

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....
Position: .....
Telephone / Mobile: .....
Personal E-Mail: .....
Official E-Mail: .....

Company Information

Company Name: .....
Address: .....
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Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....
Position: .....
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Payment Method

☐ Please find enclosed a cheque made payable to Global Horizon

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Easy Ways To Register

Telephone: +201095004484 to provisionally reserve your place.	Fax your completed registration form to: +20233379764	E-mail to us : info@gh4t.com or training@gh4t.com	Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt.