



*Training Course:  
Portfolio, Programme and Project Offices*

*18 - 22 May 2026  
Cape Town (South Africa)  
DoubleTree by Hilton Cape Town - Upper Eastside*

## Training Course: Portfolio, Programme and Project Offices

Training Course code: OM1950 From: 18 - 22 May 2026 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 6350 € Euro

### Introduction

This program, designed by Global Horizon Training Center, provides a structured approach to understanding and implementing P3O within organizations. It focuses on aligning projects, programmes, and portfolios with strategic objectives while enhancing governance, performance, and value delivery.

### Objectives

By the end of this program, participants will be able to:

- Understand key principles and concepts of P3O
- Identify and apply different P3O models and structures
- Establish and manage effective P3O functions
- Implement governance frameworks and performance measurement systems
- Apply tools and techniques for portfolio, programme, and project management
- Enhance benefits realization and strategic alignment

### Target Audience

- Project Managers and Team Leaders
- Programme Managers and Coordinators
- Portfolio Managers and Executives
- PMO Personnel
- Business Analysts and Strategists
- Stakeholders in project-based organizations

### Outlines

#### Day 1: Introduction to P3O and Models

- Definition and scope of P3O
- Evolution and importance of P3O
- Benefits of implementing P3O
- P3O models: centralized, decentralized, hybrid
- Roles and functions within P3O structures
- Selecting the appropriate P3O model

#### Day 2: Establishing and Governing P3O

- Steps to establish a P3O structure
- Stakeholder engagement and communication
- Implementation challenges and best practices
- P3O governance frameworks
- Roles of governance boards
- Performance measurement and reporting

#### Day 3: Portfolio and Programme Management

- Portfolio management principles
- Strategic alignment and prioritization
- Monitoring and optimizing portfolio performance
- Programme management fundamentals
- Benefits realization and management
- Managing interdependencies between projects

#### Day 4: Project Management and P3O Tools

- Project management methodologies and lifecycle
- Planning, execution, and control processes
- Resource management and risk assessment tools
- Reporting and performance tracking
- Change management within P3O environments

#### Day 5: P3O Maturity and Continuous Improvement

- Assessing P3O maturity levels
- Strategies for improving P3O performance
- Continuous improvement frameworks
- Case studies on P3O implementation
- Practical exercises and group discussions

## Registration form on the Training Course: Portfolio, Programme and Project Offices

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
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### Easy Ways To Register

Telephone:  
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