



*Training Course:  
ISO Internal Auditor awareness*

*21 September - 2 October 2026  
Barcelona (Spain)*

## Training Course: ISO Internal Auditor awareness

Training Course code: FI2054 From: 21 September - 2 October 2026 Venue: Barcelona (Spain) - Training Course Fees: 5775 € Euro

### Introduction

Train with experts in the ISO Internal Auditor awareness Course to plan and perform an effective quality audit with confidence. Learn to report your findings and take follow-up action-guiding colleagues to meet quality standards every day. This course empowers you to deliver quality management systems that meet international standards.

### Target Audience

- Staff responsible for conducting internal audits.
- Those who will be involved in conducting 2nd and 3rd party audits
- Managers who will be responsible for audit teams as their leader

### Course Objectives

- The principles of ISO Internal Auditor awareness.
- How to set quality audit objectives.
- Confidence in performing an audit.
- How to report and take follow-up actions.
- Understand quality management roles and responsibilities.

### Outlines

#### Day 1: Introduction to Business Management & ISO 9001

- Principles of Business Management
- Introduction to Management System Standards
- Overview of ISO 9001:2015
- The Eight Principles of ISO 9001:2015
- Requirements of ISO 9001:2015

#### Day 2: ISO 9001 Clauses & Documentation Control

- Detailed explanation of ISO 9001:2015 clauses
- Documentation and process control
- Maintaining quality management documentation

- Process approach and compliance requirements

### Day 3: Audit Fundamentals & Audit Planning

- Types of audits
- Audit process and methodologies
- Preparation and planning of audits
- Audit checklist preparation
- Developing effective audit checklists

### Day 4: Audit Leadership & Conducting Audits

- Team leader skills and techniques
- Monitoring and leading an audit
- Communication during audits
- Managing audit activities and audit teams

### Day 5: Non-Conformities & Audit Reporting

- Identification of non-conformities N/Cs
- Evaluating audit findings
- Corrective action and follow-up
- Audit reporting techniques
- Preparing professional audit reports

## Registration form on the Training Course: ISO Internal Auditor awareness

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

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registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
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