



*Training Course:
Certified Program in Contracts & Project
Management*

*27 - 31 October 2025
London (UK)
Landmark Office Space - Portman Street*

Training Course: Certified Program in Contracts & Project Management

Training Course code: PC236213 From: 27 - 31 October 2025 Venue: London (UK) - Landmark Office Space - Portman Street Training Course Fees: 5500 € Euro

Introduction:

Organizations that master best practices in project and contract management can achieve increased productivity, better cost control, and improved project outcomes. This [certified 5-day training program](#), designed by Global Horizon Training Center, offers both practical and strategic insights into project and contract management. The course addresses key areas such as project planning, contractor selection, negotiation techniques, risk management, contract execution, and performance optimization.

To ensure knowledge acquisition and practical application, participants will complete a [pre-assessment on Day 1](#) and a [post-assessment on Day 5](#), allowing organizations to measure training ROI and individual progress.

Objectives:

By the end of this program, participants will be able to:

- Define project objectives and manage uncertainty effectively
- Understand various contract types and transfer risk appropriately
- Develop negotiation strategies aligned with organizational goals
- Implement project controls and performance monitoring systems
- Analyze contractor pricing and evaluate proposals with accuracy
- Enhance their leadership and team management skills

Training Methodology:

The course includes interactive lectures, practical exercises, group discussions, case studies, and real-world scenarios. A detailed course manual will be provided. Participants will be encouraged to share current project challenges confidentially for group reflection and feedback.

Two evaluations will be conducted:

- [Pre-Course Assessment](#): Evaluating baseline knowledge
- [Post-Course Assessment](#): Measuring learning outcomes and effectiveness

Organizational Impact:

- Improved project governance and delivery frameworks

- More effective contractor engagement and oversight
- Increased project efficiency and alignment with organizational goals
- Measurable training ROI through assessment data

Personal Impact:

- Increased capability and confidence in managing contracts and projects
- Stronger negotiation and risk mitigation skills
- Recognition as a certified practitioner in contract and project management
- Preparation for advancement into leadership roles

Outlines:

Day 1:

Fundamentals of Project Management & Pre-Course Assessment

- Pre-Course Assessment: Measuring current knowledge and expectations
- Key principles of project management
- Reasons projects succeed or fail
- Characteristics of high-performing project managers
- Defining stakeholder roles and project leadership essentials

Day 2:

Project Planning and Strategic Decision Making

- Clarifying project outcomes and success criteria
- Managing uncertainty and applying risk-informed decision-making
- Elements of a well-structured project plan
- Collaborative planning and stakeholder alignment

Day 3:

Contractor Selection and Negotiation Essentials

- Contract types and risk allocation
- Evaluating contractor proposals and cost breakdowns
- Developing negotiation techniques for win-win outcomes
- Team selection and building high-performance project teams
- Performance goal setting and KPI alignment

Day 4:

Managing Risk and Performance in Projects and Contracts

- Identifying, analyzing, and responding to risk
- Methods for mitigating contractual and project risk
- Keeping teams goal-oriented under pressure
- Building a culture of continuous improvement
- Integrating lessons learned into future projects

Day 5:

Contract Administration, Close-Out, and Post-Course Assessment

- Overview of contract administration roles
- Managing changes, disputes, and contract modifications
- Project close-out process and documentation best practices
- Empowerment, delegation, and project control
- Post-Course Assessment: Evaluating progress and knowledge gained

Registration form on the Training Course: Certified Program in Contracts & Project Management

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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Personal E-Mail:
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Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
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3 Oudai street, Aldouki,
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