



*Training Course:  
Inventory Management & Purchasing Skills*

*3 - 7 November 2025  
Kigali (Rwanda)*

## Training Course: Inventory Management & Purchasing Skills

Training Course code: PU236185 From: 3 - 7 November 2025 Venue: Kigali (Rwanda) - Training Course Fees: 5950 €

### Introduction

Effective inventory management and purchasing are critical components of a successful supply chain. This 5-day training program is designed to build foundational knowledge and practical skills in managing inventory and executing purchasing strategies that align with organizational goals. The training emphasizes real-world application, strategic thinking, and performance optimization.

### Target Audience

- Inventory Managers
- Procurement Officers
- Supply Chain Coordinators
- Warehouse Supervisors
- Operations Managers
- Purchasing Assistants

### Training Objectives

By the end of this program, participants will be able to:

- Understand key concepts and terminology in inventory and purchasing
- Apply forecasting and inventory control techniques
- Evaluate and improve purchasing processes
- Use strategies to optimize inventory levels and reduce costs
- Align inventory and purchasing functions with business strategy

## Training Outline

### Day 1: Fundamentals of Inventory Management

- Introduction to inventory and its role in supply chain management
- Types of inventory raw materials, WIP, finished goods, MRO
- Inventory costs: carrying, ordering, and stockouts
- Key inventory terminology and concepts SKU, EOQ, ROP, safety stock
- Introduction to inventory classification methods e.g., ABC analysis

### Day 2: Inventory Planning and Control Techniques

- Demand forecasting methods and their application
- Economic Order Quantity EOQ and Reorder Point ROP calculations
- Safety stock planning
- Inventory control systems and models JIT, Kanban, VMI
- Measuring inventory performance through KPIs

### Day 3: Purchasing and Supplier Management

- Overview of the purchasing cycle
- Strategic vs. tactical purchasing
- Supplier selection criteria and evaluation
- Supplier relationship management and performance tracking
- Cost analysis and negotiation basics

### Day 4: Technology in Inventory and Procurement

- Introduction to inventory and procurement software ERP, WMS, SCM
- Role of automation in inventory and purchasing
- Use of barcoding, RFID, and IoT in inventory tracking
- Data analytics in procurement decision-making
- Benefits and challenges of e-procurement

#### Day 5: Strategic Planning and Risk Management

- Aligning inventory and purchasing with organizational goals
- Inventory optimization strategies
- Procurement risk management and mitigation
- Ethical sourcing and sustainability in procurement
- Developing an inventory and purchasing improvement plan

## Registration form on the Training Course: Inventory Management & Purchasing Skills

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
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### Easy Ways To Register

Telephone:  
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provisionally reserve your  
place.

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form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
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to: Global Horizon  
3 Oudai street, Aldouki,  
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