



*Training Course:  
Updating and Developing Government Policies  
and Regulations*

*13 - 17 July 2025  
Manama (Bahrain)  
Fraser Suites*

## Training Course: Updating and Developing Government Policies and Regulations

Training Course code: MA236016 From: 13 - 17 July 2025 Venue: Manama (Bahrain) - Fraser Suites Training Course  
Fees: 4500 € Euro

### Introduction

This program, designed by Global Horizon Training Center, equips participants with advanced skills and frameworks for updating existing government policies and regulations, as well as developing new ones to meet evolving public needs and ensure compliance with national and international standards. The course covers the full policy lifecycle, from needs assessment and drafting to stakeholder consultation and implementation.

### Objectives

By the end of this program, participants will be able to:

- Understand the principles and stages of effective policy and regulatory development.
- Conduct comprehensive reviews and updates of existing policies and regulations.
- Draft clear, relevant, and implementable policy and regulatory documents.
- Apply stakeholder engagement and consultation best practices.
- Integrate monitoring, evaluation, and continuous improvement frameworks.

### Organizational Impact

- Ensure policies and regulations are responsive to current challenges and needs.
- Improve governance, accountability, and transparency in policy development.
- Enhance legal and regulatory compliance.
- Strengthen public trust and stakeholder relationships.
- Foster a culture of continuous improvement and evidence-based policymaking.

### Target Audience

- Senior government officials and decision-makers.
- Policy analysts and advisors.
- Legal and compliance officers.
- Regulators and public administration professionals.
- Anyone involved in drafting, updating, or reviewing government policies and regulations.

## Training Program Outline

### Day 1: Principles and Foundations of Policy and Regulatory Development

- Key concepts: what policies and regulations are, and why they matter.
- The policymaking cycle: from issue identification to implementation and review.
- The regulatory environment: national and international influences.
- Policy and regulatory hierarchies and frameworks.
- Group discussion: challenges and opportunities in participants' contexts.

### Day 2: Reviewing and Assessing Existing Policies and Regulations

- Needs assessment: identifying gaps, overlaps, and obsolescence.
- Techniques for conducting policy and regulatory reviews.
- Data gathering and evidence-based approaches.
- Legal and compliance considerations in policy updates.
- Activity: conducting a mock review of an outdated regulation.

### Day 3: Drafting and Updating Policies and Regulations

- Writing principles: clarity, accessibility, and legal precision.
- Structuring policies and regulations for coherence and usability.

- Integrating international standards and best practices.
- Drafting new provisions and modifying existing ones.
- Peer exercise: rewriting a sample policy section for improved clarity.

#### Day 4: Stakeholder Consultation and Engagement

- The importance of consultation in policy and regulatory processes.
- Methods of stakeholder engagement public consultations, focus groups, etc..
- Managing conflicting interests and achieving consensus.
- Incorporating feedback to refine policies and regulations.
- Group exercise: designing a consultation plan for a new policy.

#### Day 5: Implementation, Evaluation, and Continuous Improvement

- Strategies for implementing updated or new policies and regulations.
- Monitoring and evaluation frameworks and performance indicators.
- Continuous improvement: regular reviews and feedback loops.
- Case studies of successful policy and regulatory updates.
- Action planning: developing a personal and organizational roadmap for policy improvement.

## Registration form on the Training Course: Updating and Developing Government Policies and Regulations

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
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