



*Training Course:  
Facility Management Professional*

*6 - 10 October 2025  
Milan (Italy)*

## Training Course: Facility Management Professional

Training Course code: MA236052 From: 6 - 10 October 2025 Venue: Milan (Italy) - Training Course Fees: 5500 € Euro

### Introduction:

Facility Management FM is a critical discipline that ensures the optimal functionality of the built environment by integrating people, processes, place, and technology. This 5-day training program, designed by [Global Horizon Training Center](#), delves into the core principles, best practices, and advanced strategies of facility management. Participants will gain a comprehensive understanding of how to manage facilities efficiently, ensure safety and comfort, and align FM practices with organizational goals. The program will combine theory with real-world applications to develop highly skilled facility managers who can adapt to dynamic business environments and contribute to organizational excellence.

### Objectives:

By the end of this training program, participants will be able to:

- Understand the fundamentals and evolving role of facility management within organizations.
- Apply strategic planning principles to facility operations.
- Develop sustainable, safe, and effective facility maintenance and management strategies.
- Utilize performance measurement tools to evaluate facility operations.
- Improve space utilization, environmental impact, and occupant satisfaction.
- Collaborate effectively with stakeholders to meet organizational and user needs.

### Target Audience:

- Facility Management professionals in mid-level roles
- Building and property management professionals
- Technical staff seeking to broaden their FM skills
- Operations professionals working within facility environments
- Individuals with 3 to 7 years of experience in facility management, operations, or building services

### Organizational Impact:

- Enhanced operational efficiency and cost-effectiveness of facility-related services.

- Improved compliance with health, safety, and environmental standards.
- Increased employee productivity and satisfaction through better-managed facilities.
- Elevated brand image and organizational reputation through professional facility management.
- Reduced operational risks and more resilient infrastructure.
- Support for sustainability and energy efficiency initiatives.

## Outlines:

### Day 1:

#### Introduction to Facility Management & Its Strategic Role

- Definition, scope, and evolution of facility management.
- Facility management's contribution to organizational performance.
- Key functions and responsibilities of facility managers.
- Regulatory and legal frameworks in facility management.
- The future of FM: trends and emerging technologies.

### Day 2:

#### Facility Planning & Space Management

- Principles of strategic facility planning.
- Space utilization and optimization techniques.
- Workplace design for flexibility and productivity.
- Planning for growth, change, and downsizing.
- Case studies in effective facility planning.

### Day 3:

#### Maintenance Management & Operations Excellence

- Types of maintenance strategies preventive, predictive, reactive.
- Asset management and lifecycle costing.
- Managing vendors and service providers.

- Ensuring safety, health, and environmental compliance.
- Measuring performance and key performance indicators KPIs.

#### Day 4:

##### Financial Management & Risk Mitigation

- Budgeting for facility operations and capital projects.
- Cost control and procurement strategies.
- Risk assessment and contingency planning.
- Emergency preparedness and disaster recovery in facilities.
- Managing FM-related contracts and service agreements.

#### Day 5:

##### Sustainability, Technology, and Integrated Facility Management

- Green building practices and environmental stewardship.
- Technology in FM: Building Management Systems BMS and smart facilities.
- Stakeholder communication and change management.
- Integrating FM with organizational culture and goals.
- Final group activity: Developing an FM improvement plan.

## Registration form on the Training Course: Facility Management Professional

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
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place.

Fax your completed  
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form to: +20233379764

E-mail to us :  
info@gh4t.com  
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Complete & return the  
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to: Global Horizon  
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