



*Training Course:
Protocol, Ceremonial Arts, and Diplomatic
Etiquette*

10 - 14 November 2025

London (UK)

Landmark Office Space - Portman Street

Training Course: Protocol, Ceremonial Arts, and Diplomatic Etiquette

Training Course code: PC235940 From: 10 - 14 November 2025 Venue: London (UK) - Landmark Office Space - Portman Street Training Course Fees: 5500 € Euro

Introduction:

Protocol, ceremonial arts, and diplomatic etiquette are among the most essential skills for individuals working in diplomatic, administrative, and social fields. This course aims to equip participants with the knowledge and skills needed to interact efficiently and professionally in various social and formal environments. Through this program, participants will learn how to engage with high-profile figures and handle diplomatic situations with tact and grace, contributing to the enhancement of positive relationships and building effective communication bridges.

Program Objectives:

- Enhance participants' understanding of protocol and ceremonial arts.
- Develop diplomatic etiquette skills in both formal and informal settings.
- Provide participants with the knowledge needed to engage with VIPs and navigate sensitive situations.
- Improve participants' communication and social interaction abilities.
- Prepare participants to handle official events and ceremonies with efficiency and professionalism.

Targeted Competencies:

- In-depth understanding of protocol and ceremonial practices.
- Ability to apply diplomatic etiquette across various situations.
- Effective communication skills with high-ranking individuals.
- Readiness to manage formal situations with tact and diplomacy.
- Capability to organize and manage official events successfully.

Target Audience:

- Diplomats and staff working in embassies and consulates.
- Employees of government institutions and international organizations.
- Protocol and ceremonial managers.
- Officials responsible for organizing formal events.

- Anyone interested in improving their skills in protocol and diplomatic etiquette.

Outlines:

Day 1: Introduction to Protocol and Ceremonial Arts

- Introduction to protocol and its importance.
- History and origins of protocol.
- Differences between protocol and etiquette.
- Fundamental principles and foundations of protocol.

Day 2: Diplomatic Etiquette

- Principles of etiquette in diplomatic environments.
- Dealing with VIPs.
- Arts of greeting and handshaking.
- Etiquette in meetings and formal events.

Day 3: Organizing Official Events

- Planning and preparation for official functions.
- Managing invitations and guest lists.
- Seating arrangements and formal protocol.
- Handling emergencies during events.

Day 4: Effective Communication in Formal Settings

- Diplomatic communication skills.
- The art of speaking and listening.
- Dealing with the media.
- Public relations management.

Day 5: Practical Applications and Course Conclusion

- Workshops: Simulating diplomatic scenarios.

- Performance evaluation and feedback.
- Discussion of challenges and solutions.
- Course conclusion and certificate distribution.
- Q&A session.

Registration form on the Training Course: Protocol, Ceremonial Arts, and Diplomatic Etiquette

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