Global Horizon
TRAINING CENTER

Training Course:
Developing Personal Effectiveness with Positive Skills

20 - 24 October 2025
Cape Town (South Africa)
DoubleTree by Hilton Cape Town - Upper Eastside

Training Course:
Developing Personal Effectiveness with Positive Skills

Training Course code: PS235605 From: 20 - 24 October 2025 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 5950   Euro

Introduction

One of the major keys to success in the business world is being able to apply discipline to your life and actions! This is the key to developing personal effectiveness and professional excellence.

As S. N. Bremer said, Self-mastery is the greatest task to which man has ever set his hand. Self-development can be achieved only after we resolve to control ourselves, through the operation and control of our thoughts.

Aldus Huxley said, There is only one corner of the universe you can be certain of improving, and that is your SELF!

Whether you realize it or not, you carry within yourself, a mental blueprint and a picture of yourself. All of our actions, feelings, behavior, and even our abilities, are consistent with the self-image, we hold of ourselves. Your self-image is either your life handicap or your auto-pilot for success!

Denis Waitley, the well-known motivational speaker, and top performance trainer sum it all up when he says - Ultimately, what shapes our self-image, is not so much what happens to us, as what happens in us! Perhaps more than any other quality, healthy self-esteem, is the door to high achievement and happiness.

This course is designed, to prepare and equip each person, with discipline, a positive mindset, and motivation, to maximize their incredible personal potential!

Training Program Objectives of Developing Personal Effectiveness with Positive Skills

This powerful program will help you to learn how:

- To empower and enable you, to develop in the areas of personal effectiveness, and character empowerment, that is required in today s global economy

- To build these empowerment skills into achieving excellence in every area of personal and corporate life.

- To highlight the 90% People Factor, in contrast with the 10% Performance Factor.

- To equip and maximize your potential, develop positive habits, and thus increase your productivity, in the workforce.

Training Program Benefits of Developing Personal Effectiveness with Positive Skills

Following completion of this unit, you will know:

- How to be more disciplined and personally effective.

- What empowers and what disempowers a person.

- How to build a positive work environment.

- How to understand teleological thinking.

- How to move from the negative cycle and into the positive success mode.

- How to release a new drive and motivation into your life and work environment.

- How to empower your life for positive results.

Training Program Results of Developing Personal Effectiveness with Positive Skills

- Understanding the significance of your self-image.

- Understanding the 6 basic psychological needs of man.

- Knowing how to control and discipline your mind.

- Discovering how to bring personal character change.

- Building up a positive inner belief system.

- Knowing how to practice effective interpersonal relationship skills.

- How to practice having a positive mental attitude.

- Practicing positive word empowerment.

- Working and developing a transformational vocabulary.

- Implementing a proactive lifestyle.

Core Competencies of Developing Personal Effectiveness with Positive Skills

- Knowing how to direct your conscious and subconscious mind.

- Learn how to overcome negative thinking and a restrictive past.

- Developing an improved self-image.

- Increasing your confidence.

- Develop a daily, disciplined lifestyle.

- Practicing mirror motivation every day.

- Practice speaking our positive and encouraging words.

- Increase showing appreciation to others.

- Learning to develop a positive mental attitude.

- Become proactive conscious.

Training Program Outlines of Developing Personal Effectiveness with Positive Skills

Day 1: Mind Empowerment

- What does the word think really mean?

- Thought precedes all action

- Roger Bannister's program to break the 4-minute mile barrier

- Understand the power of your conscious subconscious mind

- Realize the power of your imagination

- Understand the significance of teleological thinking

- How to deal with disempowering thinking

- How to use the Replacement Principle

- How to create a disciplined character

Day 2: Appreciation Empowerment

- One of the six basic psychological needs of man

- Why is appreciation so important?

- Learn the attitude of gratitude

- Express appreciation to those you work with

- Discover the statements that build appreciation

- Learn how to express appreciation in a variety of ways

- Learn how to make appreciation a vital part of your life

Day 3: Attitude Empowerment

- What does ⬜attitude⬜ really mean?

- What is the 85% x 15% attitude success factor?

- Understand the importance of attitude adjustment

- Mallory⬜s failed expedition to Mt. Everest

- How to maintain the right Attitude?

- Associate with Positive growing people

- Listen to, and read daily motivational materials

- Enjoy the medicine of real laughter

- Have a fresh and new attitude in everything you do

- How to create a disciplined character

Word Empowerment

- Every word you speak releases the power

- Every declared word is empowered positively or negatively

- How your words can build up or destroy a person

- Learn what sort of words encourage and build up people

- When you open your mouth, your mind is on parade!

- How to make wise decisions

Day 4: Self-Image Empowerment

- Understanding who you are

- What is your Self-Image?

- Discover the one prime cause for success or failure in life

- Release yourself from other people⬜s expectations

- Know the power of discovering your self-image

- How to overcome a low self-image

- Discover the power of choice

- How to build your self-esteem

- See what creates your Screen of reality

- How do you see yourself?

- Realize nothing has any perspective, other than what you give it

- Check your train of emotional thought

- How do you process an event?

- See how your choice affects your circumstances

- Create a new picture, of a new you

- How to develop healthy self-esteem

Day 5: Motivation Empowerment

- What does the word ⬜motivation⬜ really mean?

- Learn what motivates you and what motivates other people

- What happens when you are personally motivated?

- Find out the key factor in a survey of 100 ⬜most successful business persons in the world⬜

- What does motivation do? Discover the 10 powerful results!

- Discover the medical findings and physiological impact that motivation brings to the body

- Find out why we lose motivation

- Learn the 3 major steps of motivation empowerment

- How to be action orientated

- Develop and proactive lifestyle

Registration form on the Training Course:
Developing Personal Effectiveness with Positive Skills

Training Course code: PS235605 From: 20 - 24 October 2025 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 5950 Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng): ....
Position: ....
Telephone / Mobile: ....
Personal E-Mail: ....
Official E-Mail: ....

Company Information

Company Name: ....
Address: ....
City / Country: ....

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): ....
Position: ....
Telephone / Mobile: ....
Personal E-Mail: ....
Official E-Mail: ....

Payment Method

☐ Please find enclosed a cheque made payable to Global Horizon

☐ Please invoice me

☐ Please invoice my company

Easy Ways To Register

| Telephone: +201095004484 to provisionally reserve your place. | Fax your completed registration form to: +20233379764 | E-mail to us : info@gh4t.com or training@gh4t.com | Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt. |