



*Training Course:  
The Security Officer Development Program*

*2 - 6 February 2025*

*Cairo (Egypt)*

*Holiday Inn & Suites Cairo Maadi, an IHG Hotel*

## Training Course: The Security Officer Development Program

Training Course code: HE235184 From: 2 - 6 February 2025 Venue: Cairo (Egypt) - Holiday Inn & Suites Cairo Maadi, an IHG Hotel Training Course Fees: 3875 € Euro

### Introduction

Security is an essential aspect of modern society, and the individuals responsible for safeguarding people, assets, and information play a critical role in maintaining order and safety. To excel in this role, security officers need comprehensive training and development. Welcome to the Security Officer Development Program, a 5-day intensive training initiative designed to equip aspiring and current security officers with the knowledge, skills, and ethical foundation needed to excel in the field of security.

### Objectives

- **Understanding the Role:** To provide participants with a clear understanding of the role and responsibilities of a security officer within various industries, emphasizing the importance of professionalism and ethics.
- **Operational Proficiency:** To equip security officers with practical skills, including physical security measures, patrolling techniques, access control, incident reporting, and emergency response.
- **Legal and Regulatory Compliance:** To ensure that security officers are well-versed in relevant laws, regulations, and ethical considerations, including use-of-force policies, privacy laws, and anti-discrimination measures.
- **Risk Management:** To develop participants' ability to assess security threats, identify vulnerabilities, and develop effective security plans and strategies.
- **Crisis Management:** To prepare security officers for crisis situations, including active shooter events, hostage situations, and workplace violence, while also addressing cybersecurity awareness.
- **Continuous Development:** To foster a culture of continuous learning and improvement among security officers, supporting their professional growth in the long term.

### Target Audience

- **Aspiring Security Officers:** Individuals who are interested in pursuing a career in security and wish to gain the foundational knowledge and skills necessary for success.
- **Current Security Officers:** Security professionals who are already working in the field but seek to enhance their knowledge and capabilities to advance their careers and improve their on-the-job performance.
- **Security Team Leaders and Supervisors:** Individuals in leadership roles within security teams who want to refresh their knowledge and leadership skills to better guide their teams and implement effective security strategies.
- **Security Managers and Executives:** Senior security personnel who wish to stay updated on industry best

practices, legal compliance, and advanced security concepts to improve overall security operations.

## Outline

### Day 1: Introduction to Security and Role of a Security Officer

- Welcome and program overview.
- Understanding the role and responsibilities of a security officer.
- The importance of security in various industries.
- Basic principles of security management.
- Security ethics and professionalism.
- Communication skills for security officers.

### Day 2: Security Operations and Procedures

- Physical security measures.
- Patrolling techniques and procedures.
- Access control and visitor management.
- Incident reporting and documentation.
- Emergency response and evacuation procedures.
- Handling fire emergencies.

### Day 3: Legal and Regulatory Compliance

- Understanding relevant laws and regulations local, state, federal.
- Use of force policies and legal considerations.
- Privacy laws and confidentiality.
- Workplace harassment and discrimination awareness.
- Case studies and legal scenarios.
- Ethics in security operations.

### Day 4: Threat Assessment and Risk Management

- Identifying security threats and vulnerabilities.
- Risk assessment and analysis.
- Security planning and strategy development.
- Security technology and tools for threat detection.
- Situational awareness and observation skills.
- Developing security plans and response protocols.

### Day 5: Crisis Management and Advanced Topics

- Crisis management principles.
- Handling active shooter situations.
- Hostage and workplace violence situations.



- Cybersecurity awareness for security officers.
- Security audits and inspections.

## Registration form on the Training Course: The Security Officer Development Program

**Training Course code:** HE235184 **From:** 2 - 6 February 2025 **Venue:** Cairo (Egypt) - Holiday Inn & Suites Cairo Maadi, an IHG Hotel **Training Course Fees:** 3875 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.