



*Training Course:
Resolving Contractual Claims and Disputes*

*20 - 24 October 2025
Cape Town (South Africa)
DoubleTree by Hilton Cape Town - Upper Eastside*

Training Course: Resolving Contractual Claims and Disputes

Training Course code: PC4056 From: 20 - 24 October 2025 Venue: Cape Town (South Africa) - DoubleTree by Hilton Cape Town - Upper Eastside Training Course Fees: 5950 € Euro

Program Objectives:

By the end of the program, participants will be able to:

- Identify and avoid causes for contractual claims and change orders.
- Recognize the different types of claims and how to prevent and/or deal with each type.
- Apply, through actual situations, the different approaches to claims handling including Alternative Dispute Resolution ADR and litigation.
- Practice and discuss, through a project, all aspects of handling and resolving contractual claims and change orders.

This Program is designed for:

All those involved in implementing contracts and handling claims and change orders; also those involved in any step of contract preparation/ administration for them to appreciate the importance of a well prepared contract. This program is worth 25 NASBA CPEs..

Program Outline:

Why Claims Occur - The Red Flags

- Situations Causing Costly Claims
- Contractor Practices that Cause Claims
- Owner Practices that Cause Claims
- Causes Associated with: Contract Documents, Contract Awards, Contract Administration and Claim Settlement Procedures and Practices

Contractors Objectives

- Profits
- Fair and Unfair Practices
- Keeping Records

Contracts in Progress

- Avoiding Problems
- Know Your Contract
- General and Special Terms

Claims

- Nature of Claims
- Types of Claims
- Claims Process

Quantification of Damages

- Types of Damages
- Liquidated Damages
- Actual Damages
- Other Considerations

Dispute Resolution

- Negotiation
- Arbitration
- Litigation
- Alternative Dispute Resolution ADR

Case Study

- Factual Background of the Project
- The Project Events

- Discussion of the Project; Problems and Responsibilities

Registration form on the Training Course: Resolving Contractual Claims and Disputes

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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Full Name (Mr / Ms / Dr / Eng):
 Position:
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Company Information

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Payment Method

- Please find enclosed a cheque made payable to Global Horizon
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