



# Training Course: Leading Yourself

21 - 25 July 2025 London (UK) Landmark Office Space - Oxford Street



# Training Course: Leading Yourself

Training Course code: LS235454 From: 21 - 25 July 2025 Venue: London (UK) - Landmark Office Space - Oxford Street

Training Course Fees: 5500 

Euro

#### Introduction

In today's rapidly changing and complex world, effective self-leadership is more important than ever. "Leading Yourself" is a five-day training program designed to empower individuals with the skills and insights needed to lead themselves with confidence and clarity. This program focuses on developing self-awareness, setting and achieving personal goals, managing time efficiently, enhancing emotional intelligence, and fostering continuous personal growth. Through a combination of interactive exercises, reflective practices, and group discussions, participants will gain practical tools to lead themselves more effectively in both their personal and professional lives.

### **Objectives**

By the end of this training program, participants will be able to:

- Increase Self-Awareness: Understand their own strengths, weaknesses, values, and motivations.
- Set and Achieve Goals: Develop and implement effective personal and professional goals using the SMART framework.
- Enhance Time Management: Apply time management techniques to increase productivity and reduce stress.
- Develop Emotional Intelligence: Improve their ability to manage emotions, build resilience, and interact positively with others.
- Foster Continuous Improvement: Create and follow a personal development plan for ongoing growth and learning.

### **Target Audience**

#### This training program is ideal for:

- Professionals: Individuals looking to enhance their self-leadership skills to improve their performance and career prospects.
- Students: Those who want to develop a strong foundation in personal leadership as they prepare to enter the workforce.
- Entrepreneurs: Aspiring and current entrepreneurs seeking to lead themselves effectively to achieve their business goals.
- Individuals Seeking Personal Growth: Anyone interested in personal development and self-improvement, regardless of their career stage or background.



#### **Outline**

#### Day 1:

#### Self-Awareness and Personal Values

- Introduction to self-awareness and its importance.
- Self-reflection exercises to identify strengths, weaknesses, and core values.
- Group discussion to share insights and learn from others' perspectives.
- Workshop on aligning personal values with actions and decisions.
- Journaling exercise to document personal values and reflections.

#### Day 2:

#### Goal Setting and Planning

- Understanding the importance of setting SMART goals Specific, Measurable, Achievable, Relevant, Timebound.
- Practical exercises on creating short-term and long-term goals.
- Techniques for effective planning and prioritizing tasks.
- Developing an action plan to achieve personal and professional goals.
- Reflection on barriers to achieving goals and strategies to overcome them.

#### Day 3:

#### Time Management and Productivity

- Exploration of time management principles and techniques.
- Identifying time-wasters and developing strategies to minimize them.
- Creating a personal productivity system e.g., using to-do lists, planners.
- Practicing the Pomodoro Technique and other time management methods.
- Group activities to share time management tips and best practices.

#### Day 4:

#### **Emotional Intelligence and Resilience**



- Introduction to emotional intelligence EQ and its components.
- Exercises to improve self-regulation, empathy, and social skills.
- Strategies for managing stress and building resilience.
- Role-playing scenarios to practice emotional intelligence in challenging situations.
- Reflection on personal experiences with emotional intelligence and resilience.

#### Day 5:

#### Continuous Improvement and Personal Growth

- The importance of lifelong learning and continuous improvement.
- Identifying areas for personal and professional development.
- Creating a personal development plan with actionable steps.
- Techniques for seeking feedback and using it constructively.
- Group discussion on maintaining motivation and commitment to personal growth.



## Registration form on the Training Course: Leading Yourself

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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