



*Training Course:  
Complete Windows Server 2016 Administration  
Course Level I*

*9 - 13 November 2025*

*Cairo (Egypt)*

*Holiday Inn & Suites Cairo Maadi, an IHG Hotel*

## Training Course: Complete Windows Server 2016 Administration Course Level I

Training Course code: IT234657 From: 9 - 13 November 2025 Venue: Cairo (Egypt) - Holiday Inn & Suites Cairo Maadi, an IHG Hotel Training Course Fees: 3875 € Euro

### Introduction

Windows is one of the basic operating systems that every person should know if they want to get into IT. Whether you are just starting your career or moving up in your existing IT field, you always have to start with Windows and this course will teach you everything you need to know about Windows 2016 administration

In this course you will learn Windows 2016 installation, configuration, administration, troubleshooting, command line, OS tools, and much more... I have also included a Resume and Interview workshop that will definitely help you get your dream IT job.

In addition to the lectures, there will be quizzes, homework, and hand-out material just like a live classroom training

I have been teaching this exact course in a classroom environment in New York City. Please note 80% of my students who took this course got the job in Windows within months. Imagine those who take my course only to level up their career, how productive this training can be for them

### Course Objectives of Complete Windows Server 2016 Administration Course Level I

#### What you'll learn

- Students will be able to install, configure and manage Windows server
- Create Users, Groups, and OUs with Active Directory Users & Computers
- Group Policy Management
- Domain Controller and DNS Management
- Virtual Technology Installation and Configuration
- Disk Management
- WSUS Server Administration
- WebServer IIS Administration
- FTP Server Installation, Configuration, and Management

### Target Audience of Complete Windows Server 2016 Administration Course Level I

- Anyone who is interested in learning basic to advance level of Windows
- Anyone who wants to level up his or her career in IT
- Anyone who wants to improve Windows skills

## Course Outlines of Complete Windows Server 2016 Administration Course Level I

Following is the list of topics I will cover in this course:

### Day 1

#### Understanding of Microsoft Windows

- ▢ What is Windows?
- ▢ Different Versions of Windows
- ▢ Microsoft Background and Products
- ▢ Windows Market Share - Everyday Windows
- ▢ Windows vs. Linux vs. MAC
- ▢ Quiz, Handouts and Homework

### Day 2

#### Setting up a Lab

- ▢ Oracle Virtual Box
- ▢ Installing Oracle Virtual Box
- ▢ Creating First Virtual Machine
- ▢ Quiz, Handouts and Homework

### Day 3

#### Windows Installation and Configuration

- ▢ Different Ways to Install OS
- ▢ Downloading Windows Server 2016
- ▢ Installing Windows Server 2016
- ▢ Adding Resources
- ▢ Hostname and System Information

# " *Windows Server GUI Overview*

- Quiz, Handouts and Homework

## Day 4

### System Access and File System

- Accessing Windows System
- File System and Description
- Navigating to File System
- File Types and Creation
- File Properties
- Finding Files and Directories
- File Maintenance copy, delete, move and rename
- Files Operations
- File Editing Short-Cut Keys
- Quiz, Handouts and Homework

## Day 5

### System Administration

- User Account Management
- Elevating User Roles
- Monitor Users Activity Task manager and command line
- System Utilities Under Accessories
- Programs and Service Management Control panel and services
- System Resource Monitoring Task Manager
- Windows Event Logs
- System Maintenance
- Jobs and Schedules
- Windows Settings

- ▣ Server Manager Dashboard
- ▣ Installing and Uninstalling Programs
- ▣ Windows Applications Microsoft or 3rd Party
- ▣ Windows Short-Cut Keys e.g. Alt+Ctl+Del etc.
- ▣ Check System Hardware

## Registration form on the Training Course: Complete Windows Server 2016 Administration Course Level I

**Training Course code:** IT234657 **From:** 9 - 13 November 2025 **Venue:** Cairo (Egypt) - Holiday Inn & Suites Cairo Maadi, an IHG Hotel **Training Course Fees:** 3875 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.