



*Training Course:  
Compensation Packages and Salary Structure*

*1 - 5 December 2025  
Kigali (Rwanda)*

## Training Course: Compensation Packages and Salary Structure

Training Course code: HR3041 From: 1 - 5 December 2025 Venue: Kigali (Rwanda) - Training Course Fees: 5950 € Euro

### Introduction

Successful management and motivation of employees are clearly linked to employee reward systems. There is much correlation between organizational success and effective reward systems, demonstrating that how employees are rewarded should be linked directly to their overall value to the organization.

This program, Compensation Packages, and Salary Structures focuses on the essential elements of employee reward, proposes a holistic approach to reward systems, and provides delegates with sufficient input to get started in this fascinating area of HR.

### Objectives

- Discuss the concepts of reward systems
- State the elements of reward systems
- State the purpose of reward systems from the organizational and employee perspectives
- Compare different types of salary and pay structures
- Consider the impact of performance-related pay
- State the uses of different types of benefits and allowances
- List factors impacting on International pay and expatriate rewards

### Outlines

#### DAY 1 - Introduction to Reward Systems

- Introductions
- Objectives - for the seminar and personal
- Defining the roles of HR and line management
- Introduction to reward systems
- The elements of reward
- Reward Management

- Labor markets and economic theories
- Reward philosophies, strategies, and policies
- Factors Affecting Pay Levels

#### DAY 2 - Salary Structures

- Definition of a salary structure
- Pay structures - purpose
- Graded pay structures
- Broad-banding
- Individual job range structures
- Job family structures
- Pay curves
- Spot rate structures
- Pay spines
- Integrated pay structures

#### DAY 3 - Rewarding Individuals and Teams

- Performance-related pay
- PRP as a motivator
- Performance management and reward
- Blue-collar incentives
- Skill and competency-based pay
- Team rewards
- The link to organizational performance

#### DAY 4 - Benefits Allowances and Pensions

- Non-financial rewards
- Benefits and allowances

- Pension schemes
- Employee benefits strategy and policies
- Flexible benefit systems
- Location and subsistence allowances
- Overtime and shift payments
- Stand-by and call-out allowances

#### DAY 5 - International and Expatriate Considerations

- International pay
- Expatriates rewards
- Home or host-based approach
- Managing reward systems
- Consolidation exercise
- Review of the whole course
- Developing personal development plans
- Program review, summary and feedback

## Registration form on the Training Course: Compensation Packages and Salary Structure

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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### Company Information

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### Person Responsible for Training and Development

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