Global Horizon
TRAINING CENTER

Training Course:
CON 091 Contract Fundamentals

8 - 12 December 2025
Venice (Italy)

Training Course:
CON 091 Contract Fundamentals

Training Course code: PC235019 From: 8 - 12 December 2025 Venue: Venice (Italy) - Training Course Fees: 5750 ⃝ Euro

Introduction:

CON 091 Contract Fundamentals is a training program designed to provide participants with a comprehensive understanding of federal contract formation and administration. This program will equip participants with the knowledge, skills, and tools needed to manage federal contracts and comply with relevant laws, regulations, and policies.

Objectives:

- To provide participants with a broad understanding of the federal acquisition process.

- To help participants understand the laws, regulations, and policies that govern federal contracting.

- To equip participants with the skills and tools needed to manage federal contracts effectively.

- To help participants identify and mitigate risks associated with federal contracts.

- To provide participants with the knowledge and skills needed to maintain compliance with federal regulations and policies.

Target Audience:

This training program is designed for individuals who are involved in the federal contracting process, including contracting officers, program and project managers, acquisition professionals, and other personnel who are responsible for administering federal contracts.

Outlines:

Day 1:

Introduction to Federal Contracting Objectives:

- To provide an overview of the federal acquisition process and the role of contracting officers.

- To help participants understand the importance of federal contracts and their impact on government operations.

- To introduce the principles of federal contracting and the role of contract management.

Day 2:

Contract Formation Objectives:

- To help participants understand the steps involved in contract formation.

- To provide an overview of the types of contracts used in federal contracting.

- To help participants understand the importance of requirements development and market research in contract formation.

Day 3:

Contract Administration Objectives:

- To provide an overview of the contract administration process.

- To help participants understand the importance of monitoring and controlling contractor performance.

- To introduce the principles of contract modification and the importance of change management.

Day 4:

Contract Terminations and Closeouts Objectives:

- To help participants understand the reasons for contract terminations.

- To provide an overview of the steps involved in contract closeouts.

- To help participants understand the importance of record keeping and documentation in contract closeouts.

Day 5:

Compliance and Ethics in Contracting Objectives:

- To help participants understand the importance of compliance and ethics in federal contracting.

- To provide an overview of the laws, regulations, and policies that govern federal contracting.

- To help participants identify and mitigate risks associated with federal contracts.

Registration form on the Training Course:
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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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Full Name (Mr / Ms / Dr / Eng): ....
Position: ....
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Official E-Mail: ....

Company Information

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Address: ....
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Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): ....
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Payment Method

☐ Please find enclosed a cheque made payable to Global Horizon

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