



*Training Course:  
Project Management Skills for Leaders*

*17 - 21 February 2025  
Baku (Azerbaijan)*

## Training Course: Project Management Skills for Leaders

Training Course code: PC235629 From: 17 - 21 February 2025 Venue: Baku (Azerbaijan) - Training Course Fees: 5500 € Euro

### Introduction

This program is designed to equip leaders with the essential skills and methodologies required to drive project success. It focuses on advanced project management principles, strategic planning, and effective resource management tailored to leadership roles. Leaders will gain insights into aligning project outcomes with organizational goals, managing cross-functional teams, and applying best practices to meet objectives and ensure sustainable project impact.

### Target Audience

Senior managers, department heads, project directors, and other leadership roles responsible for overseeing projects and ensuring their alignment with organizational strategies.

### Objectives

- Understand the principles of project management from a leadership perspective.
- Master techniques for project planning, execution, and monitoring.
- Learn effective risk management strategies to anticipate and mitigate project challenges.
- Enhance communication and decision-making skills critical to project success.
- Develop skills to lead, motivate, and manage project teams efficiently.

### Outlines:

Day 1:

#### Introduction to Strategic Project Management for Leaders

- Overview of project management principles in a leadership context
- Aligning projects with organizational goals and strategy
- Key leadership responsibilities in project management
- Case studies on successful leadership in projects

**Activities:** Group discussions on aligning projects with strategic goals, leadership role analysis

Day 2:

Advanced Project Planning and Resource Allocation

- Strategic project planning techniques
- Efficient resource allocation and budget management
- Setting up key performance indicators KPIs and project milestones
- Tools for effective project scheduling and timeline management

**Activities:** Hands-on session on using planning and scheduling tools, scenario-based resource planning exercises

Day 3:

Risk Management and Problem-Solving in Project Leadership

- Identifying and assessing project risks
- Strategies for proactive risk mitigation
- Effective problem-solving and decision-making for project leaders
- Real-world examples of risk management in projects

**Activities:** Risk assessment workshop, case study on problem-solving in complex projects

Day 4:

Leadership Communication and Stakeholder Engagement

- Effective communication strategies for project leaders
- Engaging and managing stakeholders effectively
- Building cross-functional team collaboration and support
- Conflict resolution and negotiation skills in project settings

**Activities:** Role-play on stakeholder engagement, communication skill-building exercises

Day 5:

Monitoring, Evaluation, and Project Closure

- Monitoring progress and adjusting plans as necessary
- Evaluating project outcomes against objectives

- Best practices for project closure and documentation
- Lessons learned and continuous improvement for future projects

**Activities:** Evaluation and reporting workshop, group reflection on project lessons learned

## Registration form on the Training Course: Project Management Skills for Leaders

Training Course code: PC235629 From: 17 - 21 February 2025 Venue: Baku (Azerbaijan) - Training Course  
Fees: 5500 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.