Training Course:
Portfolio, Programme and Project Offices

2 - 6 June 2025
Madrid (Spain)
Pestana CR7 Gran Vía

Training Course:
Portfolio, Programme and Project Offices

Training Course code: OM1950 From: 2 - 6 June 2025 Venue: Madrid (Spain) - Pestana CR7 Gran Vía Training Course Fees: 5250 ⬡ Euro

Introduction:

- Overview of P3O: Understanding the concept and importance of P3O in organizational project management.

- Evolution of P3O: Historical background and development of P3O practices.

- Benefits of P3O: Exploring the advantages of implementing P3O in project-based organizations.

Objectives:

- Familiarize participants with the key principles and concepts of P3O.

- Understand the role and functions of different P3O models.

- Learn how to establish and maintain effective P3O structures.

- Gain practical insights into P3O implementation, governance, and benefits realization.

- Provide tools and techniques for effective portfolio, programme, and project management.

Target Audience:

- Project managers and team leaders.

- Programme managers and coordinators.

- Portfolio managers and executives.

- PMO Project Management Office personnel.

- Business analysts and strategists.

- Stakeholders involved in project-based organizations.

Outlines:

Day 1:

Introduction to P3O

- Definition and scope of P3O.

- Historical overview of P3O practices.

- Importance and benefits of implementing P3O.

P3O Models and Structures

- Overview of different P3O models Centralized, Decentralized, and Hybrid.

- Functions and roles of P3O structures.

- Determining the appropriate P3O model for an organization.

Day 2:

Establishing P3O

- Key steps in establishing a P3O.

- Stakeholder engagement and communication strategies.

- P3O implementation challenges and best practices.

P3O Governance

- P3O governance framework.

- Roles and responsibilities of P3O governance board.

- Performance measurement and reporting in P3O.

Day 3:

Portfolio Management

- Portfolio management principles and practices.

- Portfolio prioritization and strategic alignment.

- Monitoring and optimizing portfolio performance.

Programme Management

- Programme management fundamentals.
- Benefits management and realization.
- Managing interdependencies between projects.

Day 4:

Project Management

- Project management methodologies and approaches.

- Project lifecycle and deliverables.

- Project planning, execution, and control.

P3O Tools and Techniques

- P3O tools for resource management, risk assessment, and reporting.

- Benefits realization techniques.

- Change management in P3O.

Day 5:

P3O Maturity and Continuous Improvement

- Assessing P3O maturity levels.

- Strategies for enhancing P3O performance.

- Continuous improvement practices in P3O.

Case Studies and Practical Exercises

- Analyzing real-life P3O implementation case studies.

- Hands-on exercises to reinforce learning.

- Group discussions and knowledge sharing.

Registration form on the Training Course: Portfolio, Programme and Project Offices

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