



*Training Course:
ISO 17025 for State Customs Committee Officers
and Laboratory Specialists*

*13 - 17 January 2025
Kuala Lumpur (Malaysia)
Royale Chulan Kuala Lumpur*

Training Course: ISO 17025 for State Customs Committee Officers and Laboratory Specialists

Training Course code: SC235270 From: 13 - 17 January 2025 Venue: Kuala Lumpur (Malaysia) - Royale Chulan Kuala Lumpur Training Course Fees: 5775 € Euro

Introduction:

Welcome to the ISO 17025 Training Program, designed and conducted by the Global Horizon Training Center. This program aims to provide State Customs Committee officers and laboratory specialists with comprehensive knowledge and skills related to ISO/IEC 17025:2017, the international standard for testing and calibration laboratories.

Objectives:

- Understanding ISO/IEC 17025: Familiarize participants with the principles, requirements, and structure of ISO/IEC 17025, emphasizing its importance in ensuring the competence of laboratories.
- Implementation in Customs Laboratories: Enable participants to apply ISO 17025 standards effectively within the context of Customs laboratories, ensuring compliance with international quality management principles.
- Risk-based Thinking: Develop skills in identifying and managing risks within laboratory processes, fostering a proactive approach to quality management.
- Documentation and Record Keeping: Provide guidelines for maintaining accurate and compliant documentation and records as per ISO 17025 requirements.
- Audit Skills: Equip participants with auditing techniques to conduct internal audits, ensuring continuous improvement in laboratory operations.

Target Audience:

This program is specifically designed for State Customs Committee officers and laboratory specialists involved in the testing and calibration processes. The target audience includes:

- Customs Officers responsible for overseeing laboratory operations.
- Laboratory Managers and Supervisors.
- Quality Assurance and Quality Control Personnel.
- Laboratory Technicians and Analysts.

Outlines:

Day 1: Introduction to ISO/IEC 17025

- Overview of ISO 17025 and its importance in laboratory operations.
- Key principles and concepts of quality management in testing and calibration laboratories.
- Introduction to the Global Horizon Training Center and the program structure.

Day 2: ISO/IEC 17025 Requirements - Part I

- Understanding the general requirements for the competence of laboratories.
- Management system requirements, including organizational structure and responsibilities.
- The documentation and document control process.

Day 3: ISO/IEC 17025 Requirements - Part II

- Review of technical requirements, including personnel competence, equipment, and calibration.
- Overview of the requirements for the testing and calibration processes.

Day 4: Risk-based Thinking and Documentation Practices

- Introduction to risk-based thinking and its application in laboratory processes.
- Practical exercises on risk identification and mitigation.
- Documentation practices and record keeping in line with ISO 17025.

Day 5: Internal Audits and Continuous Improvement

- Internal audit principles and techniques.
- Conducting an internal audit of laboratory processes.
- Closing session: Q&A, feedback, and next steps.

Registration form on the Training Course: ISO 17025 for State Customs Committee Officers and Laboratory Specialists

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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