Training Course:
Project Management From Design to Execution

12 - 23 May 2025
Milan (Italy)

Training Course:
Project Management From Design to Execution

Training Course code: MA235070 From: 12 - 23 May 2025 Venue: Milan (Italy) - Training Course Fees: 8400 Euro

Introduction

This training program Project management, developed by Global Horizon, is a crucial skill for any business or organization looking to achieve its goals effectively. From design to execution, project management involves a range of tasks and responsibilities, from defining project scope and objectives, allocating resources, and creating project plans, to managing project activities, monitoring progress, and ensuring project success. To help individuals develop their project management skills, we have developed a training program that covers all aspects of project management in-depth.

Methodologies

Our training program combines lectures, interactive exercises, and case studies to ensure that participants have a thorough understanding of project management concepts, tools, and techniques. We also incorporate real-world scenarios and examples to help participants apply their knowledge to their own projects.

Objectives

The primary objective of our training program is to equip participants with the skills and knowledge necessary to manage projects effectively from design to execution. By the end of the training, participants should be able to:

- Define project scope, goals, and objectives
- Create project plans, timelines, and schedules
- Allocate resources and define roles and responsibilities
- Monitor project progress and adjust plans as needed
- Manage project risks and issues
- Lead project teams effectively and motivate team members
- Implement Agile methodology in project management
- Close out projects successfully and document outcomes and lessons learned
- Identify and avoid common project management pitfalls

Target Audience

Our training program is designed for individuals who are responsible for managing projects in their organizations, including project managers, team leaders, and executives. It is also suitable for individuals who are interested in developing their project management skills and seeking to advance their careers in project management. Participants may come from a wide range of industries and sectors, including business, government, healthcare, education, and nonprofit organizations. No prior experience in project management is required to participate in our

training program.

Course Outlines

Day 1: Introduction to Project Management

- Definition of project management
- Role of a project manager
- Key skills required for project management
- Overview of the project life cycle

Day 2: Project Initiation

- Defining project scope, goals, and objectives
- Conducting feasibility studies
- Creating a project charter
- Identifying stakeholders and conducting stakeholder analysis
- Developing a project plan, timeline, and schedule
- Allocating resources and defining roles and responsibilities

Day 3: Project Planning

- Creating a communication plan
- Identifying project risks and issues
- Creating a work breakdown structure
- Defining project deliverables and milestones
- Allocating resources and setting project roles and responsibilities

Day 4: Project Execution

- Managing project activities and resources
- Monitoring project progress and adjusting plans as needed
- Communicating project status to stakeholders
- Conducting project team meetings
- Managing project changes and risks

Day 5: Project Monitoring and Control

- Tracking project performance against the plan
- Analyzing project performance data
- Identifying and managing project issues and risks
- Updating project plans and schedules as needed
- Managing project quality

Day 6: Leadership and Team Management Skills

- Leading project teams effectively
- Motivating team members
- Managing conflicts and resolving disputes
- Building trust and fostering team collaboration

- Using emotional intelligence in project management

Day 7: Agile Methodology in Project Management

- Introduction to Agile methodology
- Creating Agile project plans
- Conducting Agile team meetings
- Implementing Agile project tracking and reporting

Day 8: Project Risk Management

- Identifying project risks and opportunities
- Conducting risk analysis and assessment
- Developing risk response plans
- Monitoring and controlling project risks

Day 9: Project Procurement Management

- Planning project procurement
- Conducting procurement activities
- Administering project contracts and agreements
- Closing out project procurement

Day 10: Project Closing and Best Practices

- Conducting project reviews
- Documenting project outcomes and lessons learned
- Closing out project contracts and agreements
- Celebrating project successes and recognizing team members
- Reviewing case studies of successful projects
- Examining best practices in project management
- Identifying common project management pitfalls and how to avoid them

Registration form on the Training Course:
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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng): ....
Position: ....
Telephone / Mobile: ....
Personal E-Mail: ....
Official E-Mail: ....

Company Information

Company Name: ....
Address: ....
City / Country: ....

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): ....
Position: ....
Telephone / Mobile: ....
Personal E-Mail: ....
Official E-Mail: ....

Payment Method

☐ Please find enclosed a cheque made payable to Global Horizon

☐ Please invoice me

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Easy Ways To Register

| Telephone: +201095004484 to provisionally reserve your place. | Fax your completed registration form to: +20233379764 | E-mail to us : info@gh4t.com or training@gh4t.com | Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt. |