



*Training Course:
Mastering Internal Audit: From Planning to
Implementation*

*23 - 27 June 2025
Kigali (Rwanda)*

Training Course: Mastering Internal Audit: From Planning to Implementation

Training Course code: FI234941 From: 23 - 27 June 2025 Venue: Kigali (Rwanda) - Training Course Fees: 5950 € Euro

Introduction

This workshop is designed to provide a comprehensive understanding of the internal audit process and its role in governance and risk management. The program includes an introduction to an internal audit, internal audit planning, preparing for the internal audit, and implementation of new governance systems. The workshop will be interactive, with group exercises, discussions, and case studies to provide participants with hands-on experience.

Workshop Objectives

- To provide participants with a thorough understanding of the internal audit process and its role in governance and risk management.
- To equip participants with the knowledge and skills needed to develop an internal audit plan and prepare for an internal audit.
- To discuss the benefits and challenges of implementing new governance systems and share best practices for successful implementation.

Target Audience

The workshop is intended for:

- Internal auditors
- Risk managers
- Compliance officers
- Other professionals are involved in governance and risk management.

Competencies

- Knowledge of internal audit process and methodology
- Ability to develop an internal audit plan and prepare for an internal audit
- Understanding of the benefits and challenges of implementing new governance systems
- Skills in communication and collaboration to work effectively with management and other stakeholders

Training Methodologies

- **Interactive Lectures:** The trainer will provide an overview of the key concepts and topics, and facilitate a discussion to encourage participation and engagement from the participants.
- **Group Exercises:** Participants will work in small groups to complete a task or solve a problem related to the topic. This allows them to apply the concepts they have learned in a practical setting and to learn from their peers.
- **Case Studies:** Participants will analyze real-life scenarios and discuss possible solutions. This allows them to apply the concepts they have learned to real-world situations and to understand the practical implications of their decisions.
- **Role-Playing:** Participants will take on different roles and simulate a situation related to the topic. This

- allows them to practice decision-making and problem-solving skills in a safe and controlled environment.
- Self-Assessment: Participants will be provided with self-assessment tools such as questionnaires and quizzes. This allows them to evaluate their own understanding and identify areas where they need further development.
- Hands-on activities: Participants will have the opportunity to practice and apply the concepts through hands-on exercises and activities.
- Q&A session: Participants will have the opportunity to ask questions and clarify any doubts they may have during the workshop; this will help to ensure that all participants have a good understanding of the material.

Workshop Outline

Introduction to Internal Audit

- Explanation of the purpose and scope of the internal audit
- Overview of internal audit process and methodology
- Discussion of the role of internal audit in governance and risk management

Internal Audit Planning

- Steps in developing an internal audit plan
- Identifying audit objectives, scope, and risk areas
- Allocating resources and scheduling audits

Preparing for the Internal Audit

- Reviewing relevant documents and records
- Identifying key controls and areas for testing
- Communicating with management and other stakeholders

Implementation of New Governance Systems

- Overview of various governance systems and frameworks
- Discussion of the benefits and challenges of implementing new governance systems
- Best practices for successful implementation
- Reviewing the internal controls and governance systems to ensure compliance with laws and regulations

Conclusion

- Summary of key takeaways
- Discussion of next steps for ongoing internal audit and governance improvement
- Q&A session for participants to ask questions and clarify any doubts.

Registration form on the Training Course: Mastering Internal Audit: From Planning to Implementation

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