



*Training Course:  
Estimating, Budgeting & Cost Control*

*3 - 7 March 2025  
Geneva (Switzerland)*

## Training Course: Estimating, Budgeting & Cost Control

Training Course code: FI235508 From: 3 - 7 March 2025 Venue: Geneva (Switzerland) - Training Course Fees: 5250 € Euro

### Introduction

In the offshore and construction industries, where projects are often complex, capital-intensive, and exposed to various uncertainties, effective cost management is crucial for success. The ability to estimate costs accurately, set realistic budgets, and control expenses throughout the project lifecycle is paramount to ensure profitability, maintain stakeholder confidence, and deliver projects on time. This training program is meticulously designed to equip professionals in these industries with the knowledge and skills needed to excel in estimating, budgeting, and cost control. By combining theoretical foundations with practical insights, this program will enable participants to tackle the unique financial challenges that arise in offshore and construction projects.

This comprehensive course will guide participants through the critical aspects of cost management, from the initial stages of cost estimation to the intricate processes of budget setting and control. With a focus on industry-specific practices and real-world scenarios, participants will learn to apply advanced techniques to minimize risks, optimize resources, and achieve financial objectives. Whether you are a project manager, cost engineer, or financial controller, this program will provide you with the tools and strategies necessary to enhance your effectiveness in managing costs within the demanding environment of offshore and construction projects.

### Objectives

By the end of this training program, participants will be able to:

- Understand and apply the principles and methodologies of cost estimation in the offshore and construction industries.
- Develop comprehensive and realistic budgets that align with project objectives and constraints.
- Implement effective cost control measures to monitor, track, and adjust project expenses.
- Identify and manage cost-related risks throughout the project lifecycle.
- Utilize industry-specific software and tools for cost estimation, budgeting, and control.
- Communicate financial insights and decisions clearly to stakeholders and project teams.

### Organizational Impact

This training program will benefit the organization by:

- Enhancing the accuracy and reliability of project cost estimates, leading to better financial planning and resource allocation.
- Reducing the likelihood of cost overruns and financial losses through improved budgeting and cost control practices.
- Increasing the overall profitability and competitiveness of the organization by optimizing project costs.
- Strengthening the ability of project teams to manage complex financial challenges in offshore and construction projects.
- Promoting a culture of cost-consciousness and financial discipline within the organization.
- Supporting the development of a skilled workforce capable of driving successful project outcomes.

## Personal Impact

Participants in this training program will gain:

- A deep understanding of cost management principles tailored to the offshore and construction industries.
- Practical skills in using cost estimation, budgeting, and control tools and techniques.
- Enhanced ability to identify and mitigate cost-related risks in projects.
- Improved decision-making capabilities based on accurate financial data and analysis.
- Recognition as a valuable asset to their organization, capable of contributing to successful project delivery.
- Confidence in managing the financial aspects of complex projects, leading to career advancement opportunities.

## Target Audience

This training program is ideal for professionals involved in the offshore and construction industries, including:

- Project Managers
- Cost Engineers
- Financial Controllers
- Estimators
- Quantity Surveyors
- Contract Managers
- Procurement and Supply Chain Professionals
- Engineers and Architects involved in project planning and execution

## Outline

### Day 1: Fundamentals of Cost Estimation

- Overview of Cost Estimation in Offshore and Construction Projects
- Types of Cost Estimates: Preliminary, Detailed, and Final Estimates
- Estimation Techniques: Analogous, Parametric, and Bottom-Up Approaches
- Key Factors Influencing Cost Estimates in Offshore and Construction Projects
- Introduction to Estimation Software and Tools
- Case Studies: Real-World Cost Estimation Challenges

### Day 2: Developing Project Budgets

- The Role of Budgeting in Project Management
- Steps in Developing a Project Budget
- Aligning Budgets with Project Objectives and Constraints
- Contingency Planning and Risk Management in Budgeting
- Budgeting for Offshore and Construction Projects: Best Practices
- Workshop: Creating a Budget for a Sample Offshore Project

### Day 3: Cost Control Mechanisms

- Introduction to Cost Control: Objectives and Importance
- Monitoring and Tracking Project Costs
- Cost Control Techniques: Earned Value Management EVM, Variance Analysis, and Trend Analysis

- Managing Changes and Variations in Project Scope
- Reporting and Communicating Cost Performance to Stakeholders
- Practical Exercise: Implementing Cost Control Measures in a Construction Project

#### Day 4: Advanced Cost Management Strategies

- Integrating Cost Management with Project Planning and Scheduling
- Value Engineering and Cost Optimization in Offshore and Construction Projects
- Leveraging Technology for Enhanced Cost Management
- Managing Financial Risks and Uncertainties in Projects
- Workshop: Developing a Cost Management Plan for a Complex Project

#### Day 5: Practical Applications and Case Studies

- Review of Key Concepts and Techniques Covered in the Training
- Case Studies: Successful Cost Management in Offshore and Construction Projects
- Group Discussion: Challenges and Solutions in Cost Management
- Final Project: Creating a Comprehensive Cost Management Plan for a Hypothetical Project
- Q&A Session and Feedback
- Certification Ceremony and Closing Remarks

## Registration form on the Training Course: Estimating, Budgeting & Cost Control

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
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