



*Training Course:  
E-Procurement: Implementation & Management*

*3 - 7 February 2025  
Kigali (Rwanda)*

## Training Course: E-Procurement: Implementation & Management

Training Course code: PC9431 From: 3 - 7 February 2025 Venue: Kigali (Rwanda) - Training Course Fees: 5950 € Euro

### Introduction

E-Procurement is the purchase of goods or services electronically and is an integral part of an overall strategic procurement plan in the current business environment. The plan includes, but is not limited to strategic sourcing or supplier rationalization, supply chain automation, and participation in one or more market-places. The commodities purchased can be operational resources non-production or production resources raw materials.

E-Procurement frees up the buyer's time to pursue strategic initiatives, like total cost reduction and continuous improvement, and building collaborative relationships with suppliers. It provides the means to efficiently manage these new relationships and facilitate the synthesis of suppliers into the organization's supply chain. This leads to ever increasing velocity in the supply chain, translating to the company's leadership in the market.

### Target Audience

- Procurement Managers and Directors
- Supply Chain Managers and Specialists
- IT Managers Supporting Procurement Systems
- Strategic Sourcing Managers
- Procurement Analysts
- Operations Managers
- Purchasing Officers
- Contract Managers
- Senior Executives in Procurement and Supply Chain
- Professionals involved in Digital Transformation in Procurement

### Course Objectives of E-Procurement: Implementation & Management

In this program you will learn about...

# *You will learn about the*

- Leveraging Internet for Procurement
  - Cost Reduction
  - Improving Service
  - Organizational Image
  - Cycle Times
- E-Procurement Issues
  - Different Procurement Processes
  - IT Enabled Procurement Processes
- E-Procurement Business Models
- E-Procurement Processes & Workflows
- Case Studies
- Leveraging the Internet for Procurement Activities
- Tendering
- Procurement Cost Reduction

## Course Outlines of E-Procurement: Implementation & Management

### Day 1: Introduction to E-Procurement & Strategic Overview

- **Session 1: Introduction to E-Procurement**
  - Definition and scope of E-Procurement
  - The importance of E-Procurement in modern business
  - Key components of E-Procurement systems
- **Session 2: Strategic Role of E-Procurement**
  - E-Procurement's role in strategic sourcing and supplier management
  - Enhancing supply chain automation through E-Procurement
  - E-Procurement and its contribution to total cost reduction
- **Session 3: E-Procurement Business Models**
  - Overview of E-Procurement business models
  - How different business models impact procurement processes
  - Case studies on successful E-Procurement models

### Day 2: E-Procurement Processes & IT-Enabled Procurement

- **Session 1: Key Procurement Processes**
  - Traditional procurement vs. E-Procurement
  - Understanding operational vs. production procurement
  - The role of automation in procurement
- **Session 2: IT-Enabled Procurement Systems**
  - IT infrastructure for E-Procurement
  - Integration of procurement systems with ERP
  - Workflow management in IT-enabled procurement processes
- **Session 3: Leveraging Internet for Procurement**
  - Using the Internet for sourcing and procurement activities
  - Tendering and bidding processes in the digital environment

- The impact of Internet technologies on procurement cycle times

### Day 3: Developing an E-Procurement Strategy

- **Session 1: Crafting an E-Procurement Strategy**
  - Key elements of a successful E-Procurement strategy
  - Strategic sourcing and supplier rationalization
  - Identifying and analyzing procedural changes required for E-Procurement
- **Session 2: Step-by-Step Implementation of E-Procurement**
  - Stage-by-stage implementation of E-Procurement systems
  - Managing the transition to digital procurement processes
  - Integration challenges and overcoming resistance
- **Session 3: Best Worldwide Practices in E-Procurement**
  - Reviewing global case studies of E-Procurement implementation
  - Learning from leading organizations in E-Procurement
  - Adapting best practices to local market conditions

### Day 4: Performance Improvement & Cost Reduction

- **Session 1: Performance Improvement through E-Procurement**
  - How E-Procurement improves procurement performance
  - Enhancing organizational image and service levels
  - Reducing cycle times and streamlining procurement workflows
- **Session 2: Procurement Cost Reduction Strategies**
  - Identifying areas of cost reduction in the procurement process
  - The role of strategic sourcing in cost reduction
  - How E-Procurement tools and platforms reduce procurement costs
- **Session 3: Tendering and Supplier Relationships**
  - E-tendering processes and benefits
  - Managing relationships with suppliers through E-Procurement platforms
  - Collaborative procurement and supplier integration

### Day 5: Case Studies, Challenges, and Future Trends

- **Session 1: Case Studies in E-Procurement**
  - In-depth review of successful E-Procurement implementations
  - Analysis of E-Procurement outcomes in different industries
  - Lessons learned from real-world cases
- **Session 2: E-Procurement Challenges and Solutions**
  - Common challenges in E-Procurement implementation
  - Overcoming barriers to adoption
  - Managing security and compliance issues in E-Procurement
- **Session 3: Future Trends in E-Procurement**
  - Emerging technologies in E-Procurement
  - The role of AI and blockchain in procurement
  - Preparing for future developments in digital procurement

## Registration form on the Training Course: E-Procurement: Implementation & Management

Training Course code: PC9431 From: 3 - 7 February 2025 Venue: Kigali (Rwanda) - Training Course Fees: 5950 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.