



# Training Course: Public Speaking & Presentation Skills for Leaders

6 - 10 January 2025 Casablanca (Morocco) New Hotel



# Training Course: Public Speaking & Presentation Skills for Leaders

Training Course code: MA234567 From: 6 - 10 January 2025 Venue: Casablanca (Morocco) - New Hotel Training Course Fees: 4250 🛮 Euro

#### Introduction

Did you know there is a secret language of leadership that determines who reaches the top in politics and business? This course sets out the techniques that you can use to speak like a leader. Public speaking is required in almost every business role, but a variety of factors cause many professionals to struggle when talking in front of an audience. Attend this Public Speaking & Presentation Skills training course and learn to present with confidence!

#### Course Objectives:

- 1. Speak publicly in a convincing, confident, and concise style
- 2. Deliver dynamic and effective presentations
- 3. Employ a method to create materials that support a compelling speech
- 4. Build audience rapport through eye contact, vocal delivery, and body language
- 5. Sharpen your public speaking skills by integrating feedback

### Target Audience:

- Executives
- Partners
- Associates
- Business development teams
- · Sales staff
- Entrepreneurs/business owners
- · Professional Speakers
- Experts
- Authors
- Analysts
- · Nonprofit leaders

#### Course outlines:

#### Day 1 Speak Like a Leader

Six Rhetorical Devices by Lancaster

- Breathless x3
- Repetition x3
- Balance x3
- Metaphor
- Exaggeration
- Rhyme



#### Day 2 Prepare for success

- · Write according to the laws of attractions
- Secrets to Commanding Attention and Getting Results
- How to speak effectively and win over the audience
- Prepare your script and rhetoric
- Techniques to impress your audience

#### Day 3 Designing a professional presentation

- The 5 key elements
- Problem: what problem?
- PowerPoint Its uses and flaws
- · Other methods of presenting

#### Day 4 Delivering a presentation that has an impact

- Posture
- · Legs and feet
- Arms and hands
- Gestures
- Delivering without notes or props
- · Use of the voice
- Facial expressions
- The words used

#### Day 5 Overcoming anxiety when presenting

- Planning and preparation
- Rehearsal
- Top tips for calming nerves
- Visualizing success

#### Think fast and talk smart

- 8 secrets from Speak Like a CEO
- Practice 15-minute sessions



## Registration form on the Training Course: Public Speaking & Presentation Skills for Leaders

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

| Delegate Information                                                                             |
|--------------------------------------------------------------------------------------------------|
| Full Name (Mr / Ms / Dr / Eng):  Position: Telephone / Mobile: Personal E-Mail: Official E-Mail: |
| Company Information                                                                              |
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| Person Responsible for Training and Development                                                  |
| Full Name (Mr / Ms / Dr / Eng):  Position: Telephone / Mobile: Personal E-Mail: Official E-Mail: |
| Payment Method                                                                                   |
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| Easy Ways To Register                                                                            |
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Telephone: +201095004484 to provisionally reserve your place. Fax your completed registration form to: +20233379764

E-mail to us : info@gh4t.com or training@gh4t.com Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt.