



*Training Course:  
Procurement Process Management*

*19 - 23 May 2025  
Tbilisi (Georgia)*

## Training Course: Procurement Process Management

Training Course code: PU235262 From: 19 - 23 May 2025 Venue: Tbilisi (Georgia) - Training Course Fees: 5250 € Euro

### Introduction:

Welcome to the Procurement Process Management training program, meticulously designed by Global Horizon Training Center. As a renowned institution committed to excellence in professional development, we bring you a comprehensive training initiative tailored to enhance your skills and proficiency in procurement processes.

### Objectives:

- Understand Procurement Fundamentals
- Master Procurement Lifecycle
- Compliance and Ethical Practices
- Supplier Relationship Management
- Cost Management and Negotiation

### Target Audience:

This program is designed for professionals involved in procurement, including:

- Procurement Managers
- Supply Chain Managers
- Purchasing Officers
- Project Managers
- Contract Managers
- Anyone involved in the procurement process

### Outlines:

#### Day 1: Procurement Fundamentals

- Introduction to Procurement
- Importance of Procurement in Organizational Success

- Key Concepts and Terms in Procurement Management

#### Day 2: Procurement Lifecycle

- Need Identification and Planning
- Sourcing and Supplier Selection
- Contracting and Negotiation

#### Day 3: Compliance and Ethics

- Legal Framework in Procurement
- Ethical Considerations in Procurement
- Consequences of Non-compliance

#### Day 4: Supplier Relationship Management

- Supplier Evaluation and Selection
- Collaborative Supplier Relationships
- Managing Supplier Performance

#### Day 5: Cost Management and Negotiation

- Cost Estimation and Budgeting
- Negotiation Strategies and Techniques
- Case Studies and Practical Applications

## Registration form on the Training Course: Procurement Process Management

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.