



*Training Course:  
Management & Leadership*

*10 - 14 November 2024*

*Cairo (Egypt)*

*Holiday Inn & Suites Cairo Maadi, an IHG Hotel*

## Training Course: Management & Leadership

Training Course code: MA235289 From: 10 - 14 November 2024 Venue: Cairo (Egypt) - Holiday Inn & Suites Cairo Maadi, an IHG Hotel Training Course Fees: 3250 € Euro

### Introduction

Welcome to the "Management and Leadership" training program, meticulously designed by Global Horizon Training Center. This program is crafted to empower emerging and established leaders with cutting-edge management practices and leadership skills. Through this transformative journey, participants will explore the nuances of effective leadership, strategic decision-making, team dynamics, and much more. Our goal is to equip you with the tools and insights necessary to excel in leadership positions, fostering a culture of success and innovation within your organizations.

### Objectives

By the end of this training program, participants will be able to:

- Understand the core principles of effective management and leadership.
- Develop strategic thinking and decision-making skills.
- Enhance communication and interpersonal skills to lead teams more effectively.
- Manage change within organizations with agility and resilience.
- Apply ethical considerations and inclusivity in leadership practices.

### Target Audience

This program is designed for:

- Emerging leaders seeking to enhance their management skills.
- Mid-level managers aiming to advance their leadership capabilities.
- Senior executives looking to refine their strategic leadership and decision-making skills.
- Team leaders and supervisors wanting to develop their team management and leadership effectiveness.

### Outlines:

Day 1: Foundations of Management and Leadership

- Introduction to Management and Leadership

- Key Leadership Theories and Styles
- Understanding Your Leadership Style
- The Role of a Leader in Today's Workplace

#### Day 2: Strategic Thinking and Decision-Making

- Fundamentals of Strategic Thinking
- Decision-Making Processes and Tools
- Problem-Solving Strategies
- Case Study: Strategic Decision Making in Action

#### Day 3: Effective Communication and Team Leadership

- Principles of Effective Communication
- Building and Leading High-Performance Teams
- Conflict Resolution and Negotiation
- Emotional Intelligence in Leadership

#### Day 4: Change Management and Resilience

- Understanding Change Management
- Strategies for Leading Organizational Change
- Building Resilience in Teams

#### Day 5: Ethics, Diversity, and Inclusion in Leadership

- Ethical Leadership and Corporate Responsibility
- Fostering Diversity and Inclusion
- Building an Inclusive Leadership Style
- Action Planning and Program Closure

## Registration form on the Training Course: Management & Leadership

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.