



*Training Course:*  
*Empowering Excellence: Mastering Corporate  
Governance and Company Secretary Practices in  
the Banking Sector*  
*16 - 27 September 2024*  
*Tbilisi (Georgia)*

## Training Course: Empowering Excellence: Mastering Corporate Governance and Company Secretary Practices in the Banking Sector

Training Course code: SC1969 From: 16 - 27 September 2024 Venue: Tbilisi (Georgia) - Training Course Fees: 9240 €

### Introduction:

Welcome to "Empowering Excellence: Mastering Corporate Governance and Company Secretary Practices in the Banking Sector," a comprehensive training program designed by Global Horizon Training Center. This 10-day program has been specifically developed to provide bank directors with the knowledge and skills necessary to navigate the complex landscape of corporate governance and excel in their roles as company secretaries.

At Global Horizon Training Center, we understand the crucial importance of corporate governance in the banking sector. As regulatory requirements evolve, it becomes imperative for bank directors to stay abreast of the latest practices and frameworks that drive effective governance. This training program has been carefully crafted to equip participants with the essential tools and insights required to enhance corporate governance practices within their organizations.

Our team of expert trainers, who possess extensive experience in the banking industry and corporate governance, will guide you through a series of engaging sessions, case studies, and interactive exercises. By the end of this program, you will have a comprehensive understanding of the principles, best practices, and regulatory obligations that underpin corporate governance in the banking sector.

Throughout this training program, we will delve into the role and responsibilities of a company secretary, exploring their vital contribution to effective governance within banking institutions. By equipping you with the necessary knowledge and skills, we aim to empower you to take on the challenges of your role and drive positive change within your organization.

### Objectives:

- Understand the importance of corporate governance in the banking sector.
- Familiarize participants with the role and responsibilities of a company secretary.
- Explore best practices and frameworks for effective corporate governance.
- Identify regulatory requirements and compliance obligations related to corporate governance.
- Develop strategies to enhance corporate governance practices within their organizations.

### Target Audience:

Bank directors and senior executives responsible for corporate governance and compliance within banking institutions.

### Outlines:

Day 1:

Introduction to Corporate Governance

- Overview of corporate governance principles and their relevance to the banking sector.
- Key stakeholders and their roles in corporate governance.
- Case studies highlighting the impact of effective corporate governance.

Day 2:

Regulatory Framework for Corporate Governance in Banking

- Overview of international and local regulatory requirements related to corporate governance in the banking industry.
- Examination of relevant laws, regulations, and codes of conduct.
- Understanding the role of regulatory bodies in ensuring compliance.

Day 3:

Role and Responsibilities of a Company Secretary

- Introduction to the role and importance of a company secretary in corporate governance.
- Duties and responsibilities of a company secretary within a bank.
- Effective communication and coordination with board members, shareholders, and regulatory bodies.

Day 4:

Board Composition and Structure

- Board composition and the role of independent directors.
- Responsibilities of board members and committees.
- Board evaluation and succession planning.

Day 5:

Risk Management and Internal Controls

- Understanding the importance of risk management in corporate governance.
- Identifying and managing key risks in the banking sector.

- Internal control systems and their role in ensuring effective governance.

Day 6:

Transparency, Accountability, and Ethical Practices

- Promoting transparency and accountability in corporate governance.
- Implementing ethical practices and preventing conflicts of interest.
- Reporting and disclosure requirements for banks.

Day 7:

Shareholder Rights and Stakeholder Management

- Protection of shareholder rights and interests.
- Effective stakeholder engagement and management.
- Corporate social responsibility and sustainable practices.

Day 8:

Corporate Governance and Digital Transformation

- The impact of digital transformation on corporate governance.
- Cybersecurity and data protection considerations.
- Incorporating technology in governance practices.

Day 9:

Corporate Governance in Crisis Management

- Governance challenges during crises and emergencies.
- Strategies for effective crisis management.
- Role of the company secretary in crisis situations.

Day 10:

Enhancing Corporate Governance Practices

- Review of key learnings from the training program.

- Developing an action plan for improving corporate governance practices in participants' organizations.
- Q&A session and closing remarks.

## Registration form on the Training Course: Empowering Excellence: Mastering Corporate Governance and Company Secretary Practices in the Banking Sector

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
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provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.