



*Training Course:  
Management, Direction, Vision, Leadership, and  
Change*

*19 - 23 May 2024  
Alexandria (Egypt)*

## Training Course: Management, Direction, Vision, Leadership, and Change

Training Course code: LS235059 From: 19 - 23 May 2024 Venue: Alexandria (Egypt) - Training Course Fees: 3950 €  
Euro

### Introduction

Management, direction, vision, leadership, and change are among the most important concepts that institutions and organizations need to achieve success and continuity. It includes a number of key skills that managers and leaders must learn and use effectively to improve their performance and achieve the organization's goals.

### Program Objectives

- Introducing participants to the concepts of management, direction, vision, leadership, and change.
- Provide participants with the basic skills needed for management, direction, vision, leadership, and change.
- Improve the participants' capabilities in decision-making and project management.
- Enhancing participants' abilities to communicate effectively and build good relationships with others.
- Training participants on how to deal with various changes in the organization.

### Target audience

- New managers and leaders in institutions and companies.
- Employees who want to improve their leadership skills.
- Anyone wishing to learn the concepts of management, direction, vision, leadership, and change.

### Training Outlines

#### Day 1

- The concept of management, direction, vision, leadership, and change.
- Basic management skills.
- The importance of setting goals and strategic planning.

#### Day 2

- Methods of effective communication and how to work effectively with others.
- How to organize time and manage projects.
- The ability to make sound decisions.

#### Day 3

- The concept of leadership and its types.
- How to build a strong and effective work team.
- Incentives and rewards and how to use them effectively.

#### Day 4

- The concept of change, its causes, and its importance.

- How to deal with and adapt to change.
- Ability to implement change plans effectively.

#### Day 5

- How to evaluate and monitor performance.
- How to manage various difficulties and challenges.
- Learn the concept of innovation and how to apply it in the organization.

## Registration form on the Training Course: Management, Direction, Vision, Leadership, and Change

**Training Course code:** LS235059 **From:** 19 - 23 May 2024 **Venue:** Alexandria (Egypt) - **Training Course Fees:** 3950 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.