



*Training Course:  
SAP software*

*2 - 6 December 2024  
Geneva (Switzerland)*

## Training Course: SAP software

Training Course code: IT1933 From: 2 - 6 December 2024 Venue: Geneva (Switzerland) - Training Course Fees: 5775 € Euro

### Introduction:

Welcome to the SAP training program offered by Global Horizon Training Center. SAP Systems, Applications, and Products is a software application used by organizations to manage their business operations and customer relations. The SAP training program is designed to help individuals develop the necessary skills to become proficient in using SAP software.

### Objectives:

The objectives of the SAP training program are as follows:

- To introduce participants to the SAP software and its functionalities.
- To provide participants with hands-on training in using SAP software.
- To teach participants how to customize SAP software to meet their organization's needs.
- To help participants understand how SAP software can improve their organization's efficiency and productivity.
- To prepare participants for SAP certification exams.

### Target Audience:

The SAP training program is suitable for anyone who wants to develop their skills in using SAP software. It is particularly beneficial for:

- Business professionals who want to improve their organization's productivity and efficiency.
- IT professionals who want to expand their skill set and career opportunities.
- Individuals who want to enhance their resumes and job prospects.
- Anyone who wants to learn about SAP software and its functionalities.

## Outlines:

### Day 1:

#### Introduction to SAP

- Overview of SAP software
- SAP modules and their functionalities
- SAP architecture and components
- Navigation in SAP

### Day 2:

#### SAP Basics

- User and role management
- Basic transaction codes
- Creating and managing master data
- Customizing the SAP interface

### Day 3:

#### SAP Finance

- Financial accounting
- Management accounting
- Financial statements
- Controlling

### Day 4:

#### SAP Logistics

- Material management
- Sales and distribution
- Production planning
- Warehouse management

Day 5:

#### SAP Advanced Topics

- SAP integration with other systems
- SAP reporting and analytics
- SAP security and authorization
- SAP certification exam preparation

## Registration form on the Training Course: SAP software

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

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registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
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to: Global Horizon  
3 Oudai street, Aldouki,  
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