



Training Course: Project Management preparation

15 - 19 September 2024 Sharm El-Sheikh (Egypt) Sheraton Sharm Hotel



Training Course: Project Management preparation

Training Course code: PC4102 From: 15 - 19 September 2024 Venue: Sharm El-Sheikh (Egypt) - Sheraton Sharm Hotel

Training Course Fees: 3500

Euro

Introduction

Much of the work that you do can be organized as a project. The ability to successfully define and subsequently manage a project is quickly leaving the realm of the extraordinary and is becoming a core competency for many organizations. Managing a project is not easy and project management skills do not come naturally to many people. Fortunately, the skills associated with defining and managing a project can be learned. Understanding and practicing the concepts taught in this class increases the likelihood of success on the project.

Prerequisites

None, this class provides a basic overview of all aspects of project management

Course Objectives of Project Management preparation

At the end of this class, participants will be able to:

- Understand the value of project management processes
- · Define the various aspects of a project
- · Build and maintain an appropriate project schedule and budget
- · Identify and manage issues, scope and communication
- · Identify and manage project risks
- · Identify and manage to the appropriate level of quality
- Manage outside vendors and the procurement process

Who Should Attend

- Project managers and team members that manage and work on projects
- Managers that manage project managers and monitor project status
- Clients, customers and all stakeholders that participate on projects



Course Outline

- Reviewing the fundamentals
- Defining the work
- Building the schedule and budget
- Managing the schedule and budget
- Managing issues and scope
- Managing communication and risk
- Managing quality and metrics
- Managing procurement



Registration form on the Training Course: Project Management preparation

Training Course code: PC4102 From: 15 - 19 September 2024 Venue: Sharm El-Sheikh (Egypt) - Sheraton Sharm Hotel Training Course Fees: 3500 $\ \square$ Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information
Delegate illioillation
Full Name (Mr / Ms / Dr / Eng):
Telephone / Mobile:
Company Information
Company Name: Address: City / Country:
Person Responsible for Training and Development
Full Name (Mr / Ms / Dr / Eng): Position: Telephone / Mobile: Personal E-Mail: Official E-Mail:
Payment Method
Please find enclosed a cheque made payable to Global Horizon Please invoice me
Please invoice my company
Easy Ways To Register
_as,a, s . s . togsto.

Telephone: +201095004484 to provisionally reserve your place. Fax your completed registration form to: +20233379764

E-mail to us: info@gh4t.com or training@gh4t.com

Complete & return the booking form with cheque to:Global Horizon 3 Oudai street, Aldouki, Giza, Giza Governorate, Egypt.