



*Training Course:
Management, Direction, Vision, Leadership, and
Change*

*28 October - 1 November 2024
Vienna (Austria)*

Training Course: Management, Direction, Vision, Leadership, and Change

Training Course code: LS235059 From: 28 October - 1 November 2024 Venue: Vienna (Austria) - Training Course Fees: 5250 € Euro

Introduction

Management, direction, vision, leadership, and change are among the most important concepts that institutions and organizations need to achieve success and continuity. It includes a number of key skills that managers and leaders must learn and use effectively to improve their performance and achieve the organization's goals.

Program Objectives

- Introducing participants to the concepts of management, direction, vision, leadership, and change.
- Provide participants with the basic skills needed for management, direction, vision, leadership, and change.
- Improve the participants' capabilities in decision-making and project management.
- Enhancing participants' abilities to communicate effectively and build good relationships with others.
- Training participants on how to deal with various changes in the organization.

Target audience

- New managers and leaders in institutions and companies.
- Employees who want to improve their leadership skills.
- Anyone wishing to learn the concepts of management, direction, vision, leadership, and change.

Training Outlines

Day 1

- The concept of management, direction, vision, leadership, and change.
- Basic management skills.
- The importance of setting goals and strategic planning.

Day 2

- Methods of effective communication and how to work effectively with others.
- How to organize time and manage projects.
- The ability to make sound decisions.

Day 3

- The concept of leadership and its types.
- How to build a strong and effective work team.
- Incentives and rewards and how to use them effectively.

Day 4

- The concept of change, its causes, and its importance.

- How to deal with and adapt to change.
- Ability to implement change plans effectively.

Day 5

- How to evaluate and monitor performance.
- How to manage various difficulties and challenges.
- Learn the concept of innovation and how to apply it in the organization.

Registration form on the Training Course: Management, Direction, Vision, Leadership, and Change

Training Course code: LS235059 From: 28 October - 1 November 2024 Venue: Vienna (Austria) - Training Course Fees: 5250 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng):
 Position:
 Telephone / Mobile:
 Personal E-Mail:
 Official E-Mail:

Company Information

Company Name:
 Address:
 City / Country:

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng):
 Position:
 Telephone / Mobile:
 Personal E-Mail:
 Official E-Mail:

Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

Easy Ways To Register

Telephone:
+201095004484 to
provisionally reserve your
place.

Fax your completed
registration
form to: +20233379764

E-mail to us :
info@gh4t.com
or training@gh4t.com

Complete & return the
booking form with cheque
to: Global Horizon
3 Oudai street, Aldouki,
Giza, Giza Governorate,
Egypt.