



*Training Course:  
Oracle Human Capital Management (HCM)  
Cloud*

*20 - 24 May 2024  
Accra (Ghana)*

## Training Course: Oracle Human Capital Management (HCM) Cloud

Training Course code: MA235034 From: 20 - 24 May 2024 Venue: Accra (Ghana) - Training Course Fees: 5950 ₵ Euro

### Introduction:

Oracle HCM Cloud is a cloud-based human resource management software that provides a comprehensive solution for organizations to manage their HR processes. It includes a range of modules such as talent management, payroll, benefits, time and attendance, and more. This training program is designed to provide participants with the skills and knowledge needed to effectively use Oracle HCM Cloud in their organization.

### Objectives:

- Understand the core features and functionalities of Oracle HCM Cloud
- Learn how to set up and configure Oracle HCM Cloud for an organization
- Learn how to manage HR processes such as recruiting, onboarding, payroll, and benefits using Oracle HCM Cloud
- Understand best practices for using Oracle HCM Cloud
- Learn how to troubleshoot common issues that may arise when using Oracle HCM Cloud

### Target Audience:

This training program is suitable for HR professionals, HR managers, and anyone involved in HR processes within an organization. It is also beneficial for IT professionals responsible for implementing and maintaining HR systems.

### Outlines:

#### Day 1:

##### Introduction to Oracle HCM Cloud

- Overview of Oracle HCM Cloud
- Benefits of using Oracle HCM Cloud
- Oracle HCM Cloud modules and features
- Oracle HCM Cloud architecture and deployment options
- Navigating the Oracle HCM Cloud interface

#### Day 2:

### Setting Up Oracle HCM Cloud

- Setting up company and organization structures
- Setting up locations, business units, and departments
- Defining jobs, positions, and grades
- Setting up users and security profiles
- Setting up data roles and security profiles

### Day 3:

#### Core HR Management Processes in Oracle HCM Cloud

- Managing workforce records
- Managing employment data and contracts
- Managing absence and time off requests
- Managing benefits and compensation
- Managing payroll and taxes

### Day 4:

#### Talent Management Processes in Oracle HCM Cloud

- Managing recruiting processes
- Managing onboarding processes
- Managing learning and development processes
- Managing performance and goal setting processes
- Managing career development and succession planning processes

### Day 5:

#### Oracle HCM Cloud Implementation and Best Practices

- Oracle HCM Cloud implementation process
- Oracle HCM Cloud best practices
- Troubleshooting common issues in Oracle HCM Cloud
- Review and evaluation of the training program

## Registration form on the Training Course: Oracle Human Capital Management (HCM) Cloud

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
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### Company Information

Company Name: .....  
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### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
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Personal E-Mail: .....  
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### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
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### Easy Ways To Register

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