



*Training Course:
Leadership and Management in Student Affairs*

*28 October - 1 November 2024
Geneva (Switzerland)*

Training Course: Leadership and Management in Student Affairs

Training Course code: SC235066 From: 28 October - 1 November 2024 Venue: Geneva (Switzerland) - Training Course
Fees: 5775 € Euro

Introduction:

This 5-day training program is designed to provide participants with an in-depth understanding of leadership and management principles and practices in the field of student affairs. Through a combination of lectures, case studies, and interactive activities, participants will gain the knowledge and skills necessary to lead and manage successful student affairs programs and services.

Objectives:

By the end of this training program, participants will be able to:

- Understand the principles and practices of effective leadership in student affairs
- Develop strategies for managing personnel, budgets, and resources in student affairs
- Apply principles of organizational behavior and change management to student affairs settings
- Identify legal and ethical issues in student affairs and develop strategies to address them
- Develop and implement strategies to promote diversity, equity, and inclusion in student affairs
- Use data and assessment to inform decision-making and program improvement in student affairs

Target Audience:

This training program is designed for current and aspiring student affairs professionals, including:

- Student affairs administrators
- Residence life staff
- Career development and advising professionals
- Counseling and mental health professionals
- Student activities and programming staff
- Diversity, equity, and inclusion professionals
- Academic advisors

Outline:

Day 1:

- Introduction to leadership and management in student affairs



- Principles of effective leadership in student affairs
- Managing personnel and teams in student affairs

Day 2:

- Managing budgets and resources in student affairs
- Principles of organizational behavior in student affairs
- Change management in student affairs

Day 3:

- Legal and ethical issues in student affairs
- Promoting diversity, equity, and inclusion in student affairs
- Case studies and group discussions

Day 4:

- Using data and assessment in student affairs
- Program evaluation and improvement in student affairs
- Best practices in leadership and management in student affairs

Day 5:

- Professional development and career advancement in student affairs
- Self-reflection and goal-setting
- Closing remarks and evaluation

Registration form on the Training Course: Leadership and Management in Student Affairs

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng):
 Position:
 Telephone / Mobile:
 Personal E-Mail:
 Official E-Mail:

Company Information

Company Name:
 Address:
 City / Country:

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng):
 Position:
 Telephone / Mobile:
 Personal E-Mail:
 Official E-Mail:

Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
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