



*Training Course:  
Excelling in Student Affairs: Advanced Training*

*29 April - 3 May 2024  
Baku (Azerbaijan)*

## Training Course: Excelling in Student Affairs: Advanced Training

Training Course code: SC235071 From: 29 April - 3 May 2024 Venue: Baku (Azerbaijan) - Training Course Fees: 5775 € Euro

### Introduction

Student affairs is a crucial aspect of higher education that plays a significant role in shaping the experiences and outcomes of students. Student affairs coordinators are responsible for managing and providing a wide range of support services that contribute to the overall success and well-being of students. As the needs and expectations of students continue to evolve, it is essential for student affairs coordinators to stay current with best practices and trends in the field.

The Advanced Training Program in Student Affairs is designed to provide participants with the knowledge and skills needed to excel in their roles. Through a combination of lectures, case studies, group discussions, and experiential learning, participants will gain a comprehensive understanding of student affairs and develop the competencies needed to engage and support students effectively. The training program will also expose participants to global best practices in student affairs and provide opportunities to network and learn from other professionals in the field.

### Training Objectives

- Understand the role of student affairs in higher education
- Learn how to engage and program for students effectively
- Develop skills in student conduct and conflict resolution
- Learn how to provide career services and support to students
- Understand how to provide support for student wellness and mental health

### Competencies

- Student affairs management
- Program development and management
- Conflict resolution and communication
- Career services and professional development
- Student support and wellness

### Target Audience

This training program is designed for student affairs coordinators, staff, and professionals who are responsible for managing and providing student support services in higher education institutions.

It is also suitable for those interested in pursuing a career in student affairs or those who wish to improve their skills in this field.

### Training Outlines

Day 1: Introduction to Student Affairs

- Definition of student affairs and its role in higher education
- Overview of the various areas of student affairs, such as student engagement, residential life, student conduct, and career services
- Introduction to the role of student affairs coordinators
- Understanding the needs and expectations of today's students
- Best practices in student affairs

#### Day 2: Student Engagement and Programming

- Developing engaging programs and activities for students
- Understanding different student populations and their needs
- Creating a sense of community on campus
- Best practices in student engagement and programming
- Global best practices in student engagement and programming

#### Day 3: Student Conduct and Conflict Resolution

- Understanding the student conduct process
- Effective conflict resolution strategies for student affairs coordinators
- Addressing common student conduct issues
- Best practices in student conduct and conflict resolution
- Global best practices in student conduct and conflict resolution

#### Day 4: Career Services and Professional Development

- Providing career services and support to students
- Developing professional development opportunities for students
- Collaborating with employers and alumni
- Best practices in career services and professional development
- Global best practices in career services and professional development

#### Day 5: Student Support and Wellness

- Providing support for student wellness and mental health
- Addressing student health and safety concerns
- Promoting diversity and inclusion on campus
- Best practices in student support and wellness
- Global best practices in student support and wellness

## Registration form on the Training Course: Excelling in Student Affairs: Advanced Training

Training Course code: SC235071 From: 29 April - 3 May 2024 Venue: Baku (Azerbaijan) - Training Course  
Fees: 5775 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.