



*Training Course:  
Medical Insurance*

*11 - 22 November 2024  
Accra (Ghana)*

## Training Course: Medical Insurance

Training Course code: SC235214 From: 11 - 22 November 2024 Venue: Accra (Ghana) - Training Course Fees: 10470 € Euro

### Introduction:

Welcome to the Medical Insurance Training Program! This comprehensive 10-day program is designed to provide you with an in-depth understanding of medical insurance, its principles, and practices. Whether you are new to the field or seeking to enhance your existing knowledge, this program will equip you with the essential skills and knowledge needed to excel in the medical insurance industry.

### Objectives:

By the end of this program, participants will:

- Gain a comprehensive understanding of medical insurance terminology, concepts, and regulations.
- Develop the skills to accurately process and manage medical insurance claims.
- Learn effective communication techniques for interacting with patients, healthcare providers, and insurance companies.
- Understand the role of medical insurance in the broader healthcare ecosystem, including healthcare reform and policy issues.
- Be prepared to navigate the complexities of medical insurance to provide better service to patients and clients.

### Target Audience:

This program is suitable for:

- Healthcare professionals doctors, nurses, medical administrators.
- Medical billing and coding specialists.
- Insurance company employees.
- Healthcare administrators and managers.
- Anyone interested in a career in medical insurance.

### Outlines:

Day 1:

### Introduction to Medical Insurance

- Overview of the healthcare industry.
- Importance of medical insurance.
- Key terms and definitions in medical insurance.
- Types of insurance plans e.g., HMO, PPO, Medicare, Medicaid.

### Day 2:

#### Medical Billing and Coding

- Role of medical billing and coding in the insurance process.
- CPT and ICD-10 coding systems.
- Medical billing procedures and best practices.

### Day 3:

#### Insurance Claim Process

- Steps in the insurance claim process.
- Completing and submitting claims.
- Common errors and how to avoid them.

### Day 4:

#### Health Insurance Policies

- Understanding health insurance policies.
- Coverage limits and exclusions.
- Reading and interpreting insurance policies.

### Day 5:

#### Healthcare Providers and Networks

- Healthcare provider networks.
- In-network vs. out-of-network services.

- Provider contracts and negotiations.

Day 6:

#### Patient Interaction and Communication

- Effective communication with patients regarding insurance.
- Handling patient inquiries and concerns.
- Providing information on coverage and benefits.

Day 7:

#### Regulatory Compliance

- HIPAA regulations and compliance.
- Ethical considerations in medical insurance.
- Legal responsibilities of healthcare professionals.

Day 8:

#### Healthcare Reform and Policy

- Overview of healthcare reform initiatives.
- Impact of policy changes on medical insurance.
- Future trends in the healthcare industry.

Day 9:

#### Fraud Prevention and Detection

- Identifying insurance fraud.
- Reporting and preventing fraudulent claims.
- Role of technology in fraud detection.

Day 10:

#### Case Studies and Practical Application

- Real-world case studies and scenarios.



- Hands-on practice with claim processing.
- Final assessment and Q&A session.

## Registration form on the Training Course: Medical Insurance

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
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### Easy Ways To Register

Telephone:  
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place.

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info@gh4t.com  
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Complete & return the  
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