



*Training Course:  
Leadership and Management in Student Affairs*

*11 - 15 November 2024  
Kuala Lumpur (Malaysia)  
Royale Chulan Kuala Lumpur*

## Training Course: Leadership and Management in Student Affairs

Training Course code: SC235066 From: 11 - 15 November 2024 Venue: Kuala Lumpur (Malaysia) - Royale Chulan Kuala Lumpur Training Course Fees: 5775 € Euro

### Introduction:

This 5-day training program is designed to provide participants with an in-depth understanding of leadership and management principles and practices in the field of student affairs. Through a combination of lectures, case studies, and interactive activities, participants will gain the knowledge and skills necessary to lead and manage successful student affairs programs and services.

### Objectives:

By the end of this training program, participants will be able to:

- Understand the principles and practices of effective leadership in student affairs
- Develop strategies for managing personnel, budgets, and resources in student affairs
- Apply principles of organizational behavior and change management to student affairs settings
- Identify legal and ethical issues in student affairs and develop strategies to address them
- Develop and implement strategies to promote diversity, equity, and inclusion in student affairs
- Use data and assessment to inform decision-making and program improvement in student affairs

### Target Audience:

This training program is designed for current and aspiring student affairs professionals, including:

- Student affairs administrators
- Residence life staff
- Career development and advising professionals
- Counseling and mental health professionals
- Student activities and programming staff
- Diversity, equity, and inclusion professionals
- Academic advisors

### Outline:

Day 1:

- Introduction to leadership and management in student affairs



- Principles of effective leadership in student affairs
- Managing personnel and teams in student affairs

#### Day 2:

- Managing budgets and resources in student affairs
- Principles of organizational behavior in student affairs
- Change management in student affairs

#### Day 3:

- Legal and ethical issues in student affairs
- Promoting diversity, equity, and inclusion in student affairs
- Case studies and group discussions

#### Day 4:

- Using data and assessment in student affairs
- Program evaluation and improvement in student affairs
- Best practices in leadership and management in student affairs

#### Day 5:

- Professional development and career advancement in student affairs
- Self-reflection and goal-setting
- Closing remarks and evaluation

## Registration form on the Training Course: Leadership and Management in Student Affairs

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
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to: Global Horizon  
3 Oudai street, Aldouki,  
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