



*Training Course:  
Advance Leadership Skills*

*20 - 24 May 2024  
Baku (Azerbaijan)*

## Training Course: Advance Leadership Skills

Training Course code: LS234940 From: 20 - 24 May 2024 Venue: Baku (Azerbaijan) - Training Course Fees: 5250 € Euro

### Introduction

This customized leadership training program is designed for experienced managers, supervisors, and team leaders who want to take their leadership skills to the next level. The program will cover a range of advanced leadership topics and will focus on developing the skills and knowledge needed to lead and manage high-performing teams.

### Training Course Objective

- To provide participants with advanced knowledge of leadership theories and practices.
- To develop participants' advanced communication, decision-making, problem-solving, delegation, motivation, and conflict-resolution skills.
- To help participants learn how to plan and organize effectively at an advanced level.
- To increase participants' productivity and resourcefulness.
- To encourage participants to be proactive and take initiative
- To provide participants with a deep understanding of their job and industry, to help them make informed decisions, and to be more effective in their roles.
- To develop participants' commitment to their work, to their teams, and to their organizations

### Training Methodology

This leadership training program is a combination of lectures, discussions, group exercises and activities, and self-reflection.

The program is designed to be interactive and to encourage participation, this way the participants will be more engaged and motivated to learn. The trainer will adapt the program to the needs and backgrounds of the participants.

- **Lecture:** The trainer will provide an overview of different advanced leadership styles, skills, and practices. The participants will be introduced to the key concepts and theories related to advanced leadership.
- **Discussion:** The trainer will facilitate group discussions to encourage participants to share their experiences, ask questions and provide feedback. The participants will be encouraged to share their own personal leadership style and how it aligns with the advanced leadership styles discussed.
- **Group Exercises:** The participants will be divided into groups and given exercises that will help them identify their personal advanced leadership strengths and areas for improvement. The exercises will be designed to

help participants apply the concepts and theories discussed in the lectures to their own experiences.

- Self-reflection: Participants will be encouraged to reflect on their own experiences and how they can apply the concepts and theories discussed in the program to their own leadership style.
- Case studies, real-life examples, and industry-specific scenarios will be used to provide context and relevance to the learning material.
- The program also provides activities that help participants understand their job and industry better, and develop their commitment to their work, teams, and organizations.

## Target Audience

This program is designed for experienced :

- Managers
- Supervisors
- Team leaders
- Anyone interested in advancing their leadership skills

## Competencies

The competencies that participants will gain from the "Advanced Leadership Training Program" include:

- Advanced knowledge of leadership theories and practices: Participants will gain a deep understanding of different advanced leadership styles and the effectiveness of each one. They will also develop their skills in advanced leadership practices such as decision-making, problem-solving, delegation, motivation, and conflict resolution.
- Advanced communication skills: Participants will learn techniques for advanced effective communication and active listening. They will also develop their skills in communicating with different types of people and in different situations.
- Advanced planning and organizing skills: Participants will learn the importance of advanced planning and organizing in leadership and will develop the skills needed to plan and organize effectively at an advanced level.
- Advanced productivity and proactivity: Participants will learn techniques to increase their productivity and efficiency, and to be proactive and take initiative in their work.
- Advanced conflict resolution, motivation, and job knowledge: Participants will learn techniques for effectively managing and resolving conflicts, the importance of motivation in leadership, and will develop a deep understanding of their job and industry, which will help them make informed decisions and be more effective in their roles.
- Develop a commitment to their work, to their teams, and to their organizations: Participants will understand

the importance of commitment and will develop the skills to be more committed to their work, teams, and organizations.

## Training Outlines

### Day 1: Advanced Leadership Theories and Practices

- Overview of different advanced leadership styles and their effectiveness
- Discussion of advanced leadership skills and how to develop them
- Group exercise: identifying personal advanced leadership strengths and areas for improvement

### Day 2: Advanced Communication and Decision Making

- Importance of advanced effective communication in leadership
- Techniques for advanced effective communication and active listening
- Techniques for advanced decision-making and problem-solving

### Day 3: Advanced Planning and Organizing

- The importance of advanced planning and organizing in leadership
- Techniques for advanced planning and organization
- Group exercise: creating an advanced plan for a specific project or task

### Day 4: Advanced Productivity and Proactivity

- Techniques for advanced increasing productivity and efficiency
- The importance of advanced being proactive and taking initiative
- Group exercise: developing an advanced plan to increase productivity and proactivity

### Day 5: Advanced Conflict Resolution, Motivation, and Job Knowledge

- Techniques for advanced effective managing and resolving conflicts
- The importance of advanced motivation in leadership
- Group exercise: creating an advanced plan to motivate a team
- Discussions and exercises that will help participants to understand their job and industry better and to be more effective in their roles.

- Discussions and activities that will help participants to develop their commitment to their work, to their teams, and to their organizations.

## Registration form on the Training Course: Advance Leadership Skills

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Company Information

Company Name: .....  
Address: .....  
City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
Position: .....  
Telephone / Mobile: .....  
Personal E-Mail: .....  
Official E-Mail: .....

### Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.