



*Training Course:  
Certified Maintenance Auditor*

*16 - 20 December 2024  
Accra (Ghana)*

## Training Course: Certified Maintenance Auditor

Training Course code: MI6011 From: 16 - 20 December 2024 Venue: Accra (Ghana) - Training Course Fees: 6545 € Euro

### Introduction

Organizations increasingly need to make improvements as a key part of their culture in order to remain cost-competitive. The same is true of Maintenance Organisations. Maintenance Departments are increasingly under pressure to improve performance and reduce costs. This program looks at Maintenance Auditing and Benchmarking as two key tools that can be used as the basis for driving the improvement process in maintenance, by identifying best practices, gaps with current practices and assist with the formulation of strategies to bridge such gaps. In addition, we address how Auditing and Benchmarking can become an integral part of a maintenance management strategy by integrating such activities into maintenance performance measures, key performance indicators and objective setting.

### Course Objectives of Certified Maintenance Auditor

The objectives of this program are to provide participants with an awareness and working knowledge of how to:

- Audit their maintenance operations
- Conduct a maintenance benchmarking study
- Use the results to establish and monitor an effective improvement strategy
- Establish Auditing and Benchmarking as a key element of their maintenance management strategy

### Course Methodology of Certified Maintenance Auditor

Maintenance Auditing and Benchmarking is a hands-on, stimulating learning experience. The program will be highly interactive, with opportunities to advance your opinions and ideas. Participation is encouraged in a supportive environment. To ensure the concepts introduced during the program are understood, they will be reinforced through a mix of learning methods, including lecture-style presentations, open discussion, case studies, simulations, and group work.

### Course Summary of Certified Maintenance Auditor

This program covers all the essential skills necessary to understand how an effective and efficient maintenance function is implemented, supported and improved. This includes the use and application of a standardized maintenance management audit methodology consistent with the recognized maintenance excellence framework to assess the current state of maintenance and identify opportunities for improvement. Similarly, participants will learn how to plan, conduct, and interpret the results of a benchmarking study which has been adapted to the need of maintenance.

### Course Outlines of Certified Maintenance Auditor

#### DAY 1 - Introduction and Foundation Concepts

- Introduction to Auditing and Benchmarking
- Introduction to Maintenance Processes
- Approaches to Maintenance Management and Improvement
- Introduction to Maintenance Management Benchmarking Frameworks

#### DAY 2 - Maintenance Auditing

- Maintenance Performance Measures and Metrics
- The Maintenance Auditing Process
- Maintenance Auditing Methodology
- Conducting a Maintenance Audit
- Maintenance Audit Simulation Case Study

#### DAY 3 - Maintenance Auditing and Benchmarking

- Maintenance Audit Simulation Case Study
- Using Maintenance Audit Results to Plan Improvement Strategies
- Introduction to Benchmarking
- The Maintenance Benchmarking Process
- Maintenance Benchmarking Methodology
- Benchmarking Tools and Techniques

#### DAY 4 - Maintenance Benchmarking and Performance Measurement

- Benchmarking Tools and Techniques continued
- Designing and Preparing for a Benchmarking Study
- Selecting Benchmarking Partners
- Preparing for an conducting the benchmarking visit
- Reporting results of Benchmarking and Auditing Studies
- DuPont Analysis - Advanced Benchmarking Conducting a Maintenance Benchmarking Study

#### DAY 5 - Auditing, Benchmarking and Maintenance Improvement

- Benchmarking Simulation Case Study
- Integrating Benchmarking resulting into improvement and objective setting processes
- Integrating Maintenance Auditing and Benchmarking into the Performance Measurement System to establish improvement objectives and strategies
- Review of Best Practice Benchmarks and Case Studies
- Conclusion

## Registration form on the Training Course: Certified Maintenance Auditor

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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### Person Responsible for Training and Development

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### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
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