



*Training Course:*  
***MANAGING YOUR ENERGY FOR PEAK  
PERFORMANCE***

*28 October - 1 November 2024*  
*Baku (Azerbaijan)*

## Training Course: MANAGING YOUR ENERGY FOR PEAK PERFORMANCE

Training Course code: EW234788 From: 28 October - 1 November 2024 Venue: Baku (Azerbaijan) - Training Course  
Fees: 6300 ₺ Euro

### Introduction

Managing our own energy is critical to ongoing career success. Our energy levels fluctuate during the day and have an impact on performance. Participants will learn about Personal Energy Management and how it helps individuals and teams to work more efficiently in a sustainable way.

The training course also goes into detail on different energy needs. It demonstrates how motivation is linked to our energy levels and how it impacts us physically and mentally.

Some people are very good at organizing and planning their schedules and time, but if our personal energy is not managed, we might not really get things done. It is important to be fully present during meetings and important conversations, but with low energy levels our brains become foggy and our bodies tired. This training course will help you to combine these two aspects to gain optimal performance, work more effectively with others and become happier!

### Course Objectives

By the end of this training course, participants will be able to:

- Understand energy, how it works and how to manage it
- Discover what energizes you personally
- Provide insights into core energy needs
- Determine how to become and remain energized at work
- Develop good energy habits

### Training Methodologies

This training course will utilize a variety of proven adult learning techniques to ensure maximum understanding, comprehension, and retention of the information presented. This includes case studies, interactive activities, exercises, instructional videos, Q&A sessions, and learning from each other. The aim is to learn practical tools, tips, methodologies, and frameworks and also the practical application of these theories in order to apply them immediately in the workplace.

### Target Audience

This training course is suitable for a wide range of professionals, but will greatly benefit:

- Professionals seeking to reach a new height in their workplace performance

- Those who want to increase their personal productivity by working smarter, faster, and better
- Those who want to create and maintain resilience and well-being as a team member or leader
- Individuals seeking to understand themselves better and how they impact others
- Managers, team leaders, and supervisors seeking improvements in efficiency and effectiveness of their business or unit

## Course Outlines

### Day 1

#### HOW DOES ENERGY WORK?

- What is the definition of personal energy?
- What is meant by personal energy management?
- Why is managing energy important
- What is more important, managing energy or managing time
- How your energy impacts others
- How do external events impact you?

### Day 2

#### What is meant by core energy needs?

- Physical energy explained
- Emotional energy explained
- Mental energy explained
- Spiritual energy explained
- How are these energy needs linked?

### Day 3

#### INDIVIDUAL ENERGY

- The emotional energy matrix
- Your own unique energy sources

- What motivates you personally?
- How is motivation linked to energy management?
- Analyze my lifestyle
- Analyze my daily habits

#### Day 4

##### LISTENING TO OUR BODIES

- What does it mean to “listen” to your body?
- Dangers of not managing your energy
- Track your energy levels
- Early signs of energy drops
- The signs of burn-out
- Taking care of yourself

#### Day 5

##### ENERGY MANAGEMENT IN LEADERS

- The emotional energy matrix
- 10 Ways to become and remain energized
- How to boost productivity
- Tools to optimize your day
- Be the energetic leader that delivers peak performance
- Leading an energetic team to peak performance

## Registration form on the Training Course: MANAGING YOUR ENERGY FOR PEAK PERFORMANCE

Training Course code: EW234788 From: 28 October - 1 November 2024 Venue: Baku (Azerbaijan) - Training Course Fees: 6300 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
Egypt.