



*Training Course:  
ISO Internal Auditor awareness*

*16 - 27 September 2024  
Tbilisi (Georgia)*

## Training Course: ISO Internal Auditor awareness

Training Course code: FI2054 From: 16 - 27 September 2024 Venue: Tbilisi (Georgia) - Training Course Fees: 8400 € Euro

### Introduction

Train with experts in the ISO Internal Auditor awareness Course to plan and perform an effective quality audit with confidence. Learn to report your findings and take follow-up action-guiding colleagues to meet quality standards every day. This course empowers you to deliver quality management systems that meet international standards.

### Target Audience

- Staff responsible for conducting internal audits.
- Those who will be involved in conducting 2nd and 3rd party audits
- Managers who will be responsible for audit teams as their leader

### Course Objectives

- The principles of ISO Internal Auditor awareness.
- How to set quality audit objectives.
- Confidence in performing an audit.
- How to report and take follow-up actions.
- Understand quality management roles and responsibilities.

### Personal Impact of ISO Internal Auditor awareness

- Confidence in meeting ISO 9001:2015 requirements daily.
- Ability to identify and close quality gaps.
- Maintain global quality standards at all levels.
- ISO certified internal auditors to support your business.
- Achieve and maintain an international quality certificate.

### Course Content

- Principles of Business Management
- Management System Standards
- The Eight Principles of ISO 9001:2015
- Details Of clauses
- Requirements of ISO 9001:2015
- Types Of Audits

- ▣ Team leader's skills and techniques
- ▣ Documentation and process control
- ▣ Monitoring and leading an audit
- ▣ Audit Process
- ▣ Preparation & Planning Of Audits
- ▣ Audit Checklist
- ▣ Preparation Of checklist
- ▣ Identification Of Non-Conformities [N/C's].
- ▣ Reporting

## Registration form on the Training Course: ISO Internal Auditor awareness

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Company Information

Company Name: .....  
 Address: .....  
 City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....  
 Position: .....  
 Telephone / Mobile: .....  
 Personal E-Mail: .....  
 Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
3 Oudai street, Aldouki,  
Giza, Giza Governorate,  
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