



*Training Course:  
HR Leadership Program*

*4 - 8 November 2024  
Kuala Lumpur (Malaysia)  
Royale Chulan Kuala Lumpur*

## Training Course: HR Leadership Program

Training Course code: HR234680 From: 4 - 8 November 2024 Venue: Kuala Lumpur (Malaysia) - Royale Chulan Kuala Lumpur Training Course Fees: 5250 € Euro

### Introduction

What is HR's role in Leadership? A key role of an HR in any organization is to ensure right and competent people are assigned at the leadership level and they are performing at their best potential. HR leaders are the core of any organization and its success. They are responsible for strategizing and driving talent needs for which it is of utmost importance that the HR leaders have additional skills.

They must understand where the organization is lead, influence the senior leaders, and support the strategy and planning process to propel the business to its success. HR leaders must know their strengths and weaknesses to improve their ability and leverage their role.

### Course Objectives

By the end of the HR Leadership Development Training Program, the participants of this course will be able to:

- Leverage on the skills and ability discussed for the benefit, to the most
- Provide a framework for employees to develop on their own while at work
- Create an atmosphere for employees to express and share their ideas and views
- Generate a chain of communication between the employees and the management leading to employees' and organizations' development
- Provide a platform to the employees to exhibit their skills, knowledge, and expertise for the benefit of the organization, creating opportunities for thriving
- Encourage and appreciate the innovative and out of the box ideas provided by the employees
- Be a conduit of bringing disruption in the organization and the industry
- Attract and retain the best talent in the market with engaging policies and rewards
- Acquire effective financial and budgeting abilities
- Have the best workforce planning and human resource technology solution
- Plan training interventions and help employees excel
- Provide feedback for growth and course correction

### Who Should Register?

Leaders and Managers, HR personnel, Line Managers, HR experts, OD Consultants, Independent consultants, Corporate professionals leading people in the business

### Course Outlines

#### Human Resource Leadership Skills

- Interpersonal skills
- Leadership skills
- Effective decision-making skills
- Speaking/ Communication skills
- Organizational skills
- **Emotional intelligence**
- Assertiveness
- Analytical skills
- Technical skills

### **Talent Management**

- Generating lead and sourcing
- Recruiting
- Assessments
- Interviewing and selection
- Reference check
- Hiring and onboarding

### **Employee and Labor Relations**

- Understanding organizational goal
- Economic growth and development
- Less employee turnover
- Enables extensive knowledge of the company and its practices
- Increased revenue
- Highly motivated workforce
- Reduced conflicts and increased loyalty

### **Design and Operations**

- Building and sensitizing the teams
- Designing systematic and effective practices and framework
- System and its continuous improvement process
- Structure and guidelines manual
- Mapping and communicating tools
- Research, assess, and analyze - continuous improvement
- Modifying and assimilating - Being agile and iterations

### **Global Mobility and Expact services**

- Identifying and implementing the right talent
- Aligning employees strategically
- Motivating people to contribute their best
- Enables clear and competent staff hiring to achieve the goal of the organization
- Applying the right people with the right skills in the right place and time

### **Influencing Workforce Using HR Technology**

- Coaching, mentoring and monitoring
- Aligning personal objectives with the organization's goals
- Cross-training the employees - breaking the Silos
- Improved communication between departments - collaboration
- Encouraging employees to share innovative ideas

### **HR Knowledge Management**

- Collected data needs to be correctly defined and characterized
- Collaborating with existing and previous employees
- Connecting with the customers for feedback
- Learning from self and competitors Decision and Mistakes

## Registration form on the Training Course: HR Leadership Program

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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

### Delegate Information

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Company Information

Company Name: .....

Address: .....

City / Country: .....

### Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng): .....

Position: .....

Telephone / Mobile: .....

Personal E-Mail: .....

Official E-Mail: .....

### Payment Method

- Please find enclosed a cheque made payable to Global Horizon
- Please invoice me
- Please invoice my company

### Easy Ways To Register

Telephone:  
+201095004484 to  
provisionally reserve your  
place.

Fax your completed  
registration  
form to: +20233379764

E-mail to us :  
info@gh4t.com  
or training@gh4t.com

Complete & return the  
booking form with cheque  
to: Global Horizon  
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Giza, Giza Governorate,  
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