



*Training Course:
Public Speaking & Presentation Skills for
Leaders*

*2 - 6 June 2024
Alexandria (Egypt)*

Training Course: Public Speaking & Presentation Skills for Leaders

Training Course code: MA234567 From: 2 - 6 June 2024 Venue: Alexandria (Egypt) - Training Course Fees: 3950 € Euro

Introduction

Did you know there is a secret language of leadership that determines who reaches the top in politics and business? This course sets out the techniques that you can use to speak like a leader. Public speaking is required in almost every business role, but a variety of factors cause many professionals to struggle when talking in front of an audience. Attend this Public Speaking & Presentation Skills training course and learn to present with confidence!

Course Objectives:

1. Speak publicly in a convincing, confident, and concise style
2. Deliver dynamic and effective presentations
3. Employ a method to create materials that support a compelling speech
4. Build audience rapport through eye contact, vocal delivery, and body language
5. Sharpen your public speaking skills by integrating feedback

Target Audience:

- Executives
- Partners
- Associates
- Business development teams
- Sales staff
- Entrepreneurs/business owners
- Professional Speakers
- Experts
- Authors
- Analysts
- Nonprofit leaders

Course outlines:

Day 1 Speak Like a Leader

Six Rhetorical Devices by Lancaster

- Breathless x3
- Repetition x3
- Balance x3
- Metaphor
- Exaggeration
- Rhyme

Day 2 Prepare for success

- Write according to the laws of attractions
- Secrets to Commanding Attention and Getting Results
- How to speak effectively and win over the audience
- Prepare your script and rhetoric
- Techniques to impress your audience

Day 3 Designing a professional presentation

- The 5 key elements
- Problem: what problem?
- PowerPoint Its uses and flaws
- Other methods of presenting

Day 4 Delivering a presentation that has an impact

- Posture
- Legs and feet
- Arms and hands
- Gestures
- Delivering without notes or props
- Use of the voice
- Facial expressions
- The words used

Day 5 Overcoming anxiety when presenting

- Planning and preparation
- Rehearsal
- Top tips for calming nerves
- Visualizing success

Think fast and talk smart

- 8 secrets from Speak Like a CEO
- Practice 15-minute sessions

Registration form on the Training Course: Public Speaking & Presentation Skills for Leaders

Training Course code: MA234567 From: 2 - 6 June 2024 Venue: Alexandria (Egypt) - Training Course Fees: 3950 € Euro

Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

Delegate Information

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Company Information

Company Name:
Address:
City / Country:

Person Responsible for Training and Development

Full Name (Mr / Ms / Dr / Eng):
Position:
Telephone / Mobile:
Personal E-Mail:
Official E-Mail:

Payment Method

- ☐ Please find enclosed a cheque made payable to Global Horizon
- ☐ Please invoice me
- ☐ Please invoice my company

Easy Ways To Register

Telephone:
+201095004484 to
provisionally reserve your
place.

Fax your completed
registration
form to: +20233379764

E-mail to us :
info@gh4t.com
or training@gh4t.com

Complete & return the
booking form with cheque
to: Global Horizon
3 Oudai street, Aldouki,
Giza, Giza Governorate,
Egypt.