Training Course:
International Safety Management Code and Designated Person Ashore

20 - 24 May 2024
Amsterdam (Netherlands)
Grand Hotel Amrâth Amsterdam

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Training Course code: MM234842 From: 20 - 24 May 2024 Venue: Amsterdam (Netherlands) - Grand Hotel Amrâth Amsterdam Training Course Fees: 6300 ⬜ Euro

Introduction

This course has been designed by ISM experts to meet the criteria of the IMO Guidelines contained in Circular MSC - MEPC.7 Circ. 6 19 October 2007, but it has also been developed with much practical knowledge of both the shipping industry and the legal issues that surround the role of the DPA.

The aim of the course is to provide the knowledge, understanding, and proficiency necessary to understand ISM code and also to provide training for all DPAs and those preparing to become DPAs so that they can fully understand their responsibilities and roles in this important position with respect to full compliance with the ISM Code.

Training Aims and Objectives

Aims:

- Provide the key requirements and benefits of the ISM Code
- Offer the knowledge and skills required in accordance with the guidance and recommendation given by the IMO MSC-MEPC.7/circ.6
- Deliver the training necessary for the application and maintenance of a company⬜s Safety Management Code.

Having successfully completed this course you will:

- Have an extended knowledge and understanding of the ISM Code
- Understand the background and objectives of the Code
- Gain knowledge of the applicable codes, guidelines, and standards as appropriate and the relevant mandatory rules and regulations
- Define the resulting requirements for the company⬜s SMS
- Understand the responsibilities and authority of the DPA, possible legal exposure, as well as other potential difficulties
- Take the duties of a DPA as defined in IMO MSC - MEPC.7 Circ. 6 provided you are qualified according to this circular
- Provide documentary evidence as a DPA proving that you are capable to undertake the necessary duties
- Understand the assessment techniques of examining, questioning, evaluating, and reporting
- Have guidance for participation in a marine-related management system audit
- Have adequate knowledge of shipping and shipboard operations
- Apply the technical and operational aspects of their Safety Management System
- Carry out effective communications with shipboard staff and senior management
- Know the related requirements including STCW 2010 and MLC 2006 for a better understanding of the ISM effect

Target Audience

- Shipping Companies
- Personnel involved in Safety Management Systems
- Superintendents
- Quality Managers
- DPAs
- Assistant DPAs
- Deck & Engine officers
- Anyone who seeks a DPA position

Training Outlines

Introduction

- What is ISM before/now / The ISM Code History
- ISM in SOLAS
- Other Conventions and ISM

General

- Definitions
- Objectives
- Application

Functional Requirements for a Safety Management System SMS

- ISM & other Statutory Certificates
- Mandatory requirements and the SMS
- Assessing compliance for the Administration
- Assessing compliance with the requirements of the ISM Code
- What the SMS prepared by the Companies should include
- Mandatory application of ISM Code
- Mandatory application of ISM to be ensured

Safety and environmental protection policy

- Safety and Environmental Protection Policy - Requirements
- Sample Policy
- Policy and Management relation

Company responsibilities and authority

- Company Responsibilities and Authority requirements
- How the Company should comply with the Code
- What Responsibility / What Authority?

Designated persons

- General for DPA
- Who is DPA?
- What DPA verifies and monitors
- What the Company should provide to DPA
- DPA Qualifications

- DPA Training
- DPA Experience
- Does DPA needs to be insured?

Master's responsibility and authority

- Master's Responsibility and Authority Requirements
- Master and SMS comments

Resources and personnel

- Resources and Personnel requirements
- Qualifications, Training & Experience for Crew and Persons Ashore
- Working Language in SMS
- ISM Chapter 6 & STCW
- STCW Compliance
- New STCW requirement for Engine/Bridge
- What is ꞏCompanyꞏ for STCW?
- What is ꞏCompanyꞏ for ISM?
- Responsibilities overview ISM & STCW
- ISM & MLC 2006
- MLC 2006 surveys and ISM
- ISM - STCW - MLC comparison

Shipboard operations

- Shipboard Operation - requirements
- Plans & Procedures Preparation
- Sample Content for SMM manual

Emergency preparedness

- Emergency Preparedness requirements
- Comments for Emergencies
- Comments on Near misses
- Hazardous Situations
- Near miss Pros & Cons
- Near miss and Companies
- Defining near miss
- General examples of a near-miss
- Barriers to reporting near-misses
- Barriers and management initiatives
- Near miss investigation process
- Identifying causal factors
- Completing the investigation - Final Report Basic Elements

Reports and analysis of non-conformities, accidents and hazardous occurrences

- Reports & Analysis of NCs, Observations, Accidents and Hazardous Occurrences requirements
- Reporting & Analysing of NCs, Observations, Accidents and Hazardous Occurrences
- Result of Evaluation Report
- Major Non Conformities MNC

- MNC and DoC
- MNC and SMC
- How/What to Report a NC
- What to include in a Conformity Report
- Assessments of Risks and Non Conformities
- Risk Categories
- ALARP Triangle
- Risk management / Risk Control Measures

Maintenance of the ship and equipment

- Maintenance of the Ship and Equipment requirements
- Maintenance planning - Areas to be included
- Maintenance planning - Examples
- Maintenance planning - Key Issues
- Maintenance planning & reports
- Maintenance planning & Critical Equipment

Documentation

- Documentation requirements
- Records & Verification
- What Company should provided

Company verification, review and evaluation

- Company Verification, Review & Evaluation requirements
- Review of Safety Management System SMS
- Internal Audits Intervals Key Issues
- Internal Audit? at which extent?
- Internal Audit Why?
- Internal audit before an external audit
- What about DPA and Audits?
- Company & Ship's SMS Comparison
- Persons Responsible for Audits

Certification and verification

- Certification and Verification -Requirements
- Comments on Requirements

Interim certification

- Interim Certification - Requirements
- Comments on Requirements

Verification

- Verification requirements
- Verification by Administrations of Recognized Organizations ROs
- Effective enforcement by Administrations with Verification
- What Administrations should consider during verification

- Objective Evidences from facts and Records
- Tools for Verification/Certification
- Certification and verification activities
- Interim verification
- Initial Verification
- Annual verification of Document of Compliance
- Intermediate verification of Safety Management Certificates
- Renewal verification
- Additional verification
- Safety management audits
- Application for auditPreliminary review Document review
- Preparing the audit
- Executing the audit
- Audit report
- Corrective action follow-up
- More Company responsibilities pertaining to safety management audits
- Responsibilities of the Organization or Flag performing the ISM Code certification
- Standards of Management for the Organization performing Certification
- RO Arrangements
- Responsibilities of the verification team & Lead Auditor
- More Guidance for Certification / Verifications
- Standards for Auditors
- Standards of Competence for Auditors

Registration form on the Training Course:
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Complete & Mail or fax to Global Horizon Training Center (GHTC) at the address given below

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